

Brady, Cory M.

From: Brady, Cory M.
Sent: Monday, May 21, 2012 5:20 PM
To: District Applications WorkGroup; DAWG.Faculty
Cc: Garnick, Everett; Walter, DyAnn; Hannon, Carol; Jones, Dianna; McGowan, Arlene; Kuck, Dr. Glen
Subject: District Applications WorkGroup (DAWG): Minutes for 05/16/2012

Meeting Participants:

- **District**
 - Everett Garnick, Cory Brady, Joyce Bond

- **CHC**
 - Joe Cabrales, Larry Aycock, Kirsten Colvey, Ben Mudgett

- **SBVC**
 - Dan Angelo, Steve Silvia, Veada Benjamin, April Dale-Carter

Meeting Minutes:

- **Admissions and Records**
 - **Applications**
 - **Follow Up:** Adding 'Marital Status' as a supplement Question and re-mapping it in Datatel Extract.
Sponsor: Cory Brady

Items:
 - (Larry/Steve) Add 'Marital Status' to supplemental questions.
 - (Larry/Steve) Add an outgoing e-mail for Foster Youth marked students on CCCApply.
 - (Cory) Add supplemental question mapping to CCCApply extract field.

 - **Notes:**
 - 'Marital Status' has been added back and is now importing.
 - CHC still needs to update the existing CCCApply Foster Youth e-mail currently going out.
 - SBVC still working on Foster Youth e-mail from CCCApply.

 - **Transcripts**
 - **Discussion:** eTranscriptCA – CSUSB Interest for SBVC to get on board. Conference call with Tom McKecknie @ Credentials.
Sponsor: Dan Angelo

Action Item:
 - Reschedule for next week for Conference Call at 2:30 PM with Tom McKecknie.

 - **Follow Up:** AST/AAT implementation – Having 'For Transfer' in the title instead, so it displays in reports not just Transcripts.

Sponsor: Larry Aycock

Update from Corrina Baber (SBVC): I have completed updating programs in PROG and have communicated with Admissions/Records as well as DyAnn Walter.

```
123456789|123456789|123456789|123456789|123456789|123456789|123456789|123456789|1 (56)
```

Course	Title	Grd	R	Hrs Att	Hrs Cmpt	Grade Points	Course Dates
----- CHC Program Awards -----							
**Degree: Associate in Arts for Transfer							
Major: Liberal Studies							
Date Granted: 05/24/2002							
**Degree: Associate in Science for Transfer							
Major: Mathematics							
Date Granted: 05/24/2002							

Current CCCApply display for Degrees/Programs:

- Liberal Studies, AAT
- Mathematics, AS
- Mathematics, AST
- Accounting, AA
- Physics, AS

Suggestion for CCCApply display for Degrees/Programs:

- Liberal Studies, AAT – Associate in Arts for Transfer
- Mathematics, AS – Associate of Science
- Mathematics, AST – Associate in Science for Transfer
- Accounting, AA – Associate of Arts
- Physics, AS – Associate of Science

• **Notes:**

- For CCCApply display of academic programs, the degree type ‘AST’ and ‘AAT’ are not defined, which doesn’t allow the ‘for Transfer’ to be meaningful without the degree description being displayed.

• **Action Item:**

- (Cory) CHC has application file with a AST/AAT program that has a start date that isn’t being allowed. Need to correct batch.
 - Work with Steve Rush when batch is corrected.
- (Cory) E-Mail instruction, for both college’s, to correct Transfer programs:
 - With correct start dates (it is believed these should have Spring 2012 start dates).
- (Cory) Update CCCApply extract to display: ‘Title, Degree – Degree Description’ and not just ‘Title, Degree’

○ **Registration**

- **Discussion:** Priority Registration Changes: EOPS, CARE, CalWorks
Sponsor: Everett Garnick, Carol Hannon, DyAnn Walter

Note:

- Separate meeting is being held on 05/21/2012 on immediate EOPS/CARE and CalWorks priority registration changes.

Note: Not about the new regulations coming out next year.

- **Discussion on:** if CalWork's is a valid priority group:
 - CalWork students does get priority at CHC, but not SBVC.
 - There is not legal mandate to or not to give CalWork student's priority registration.
 - The new regulations from the State is not going to allow CalWork's to be in the first level, since the district/college's appear to only have the ability to give internally defined groupings in the 'Returning/Continuing' level.
- What are the requirements for priority registration
 - To follow any State, Title V, Ed Code and Board Policy mandates.
 - System performance is a low, if any, requirement.

▪ **Follow Up:** Waitlists

Sponsor: Everett Garnick

• **Notes:**

- At present SBVC is wanting to implement Waitlists and CHC is not wanting Waitlists (doing more research).
- Waitlist is going to be a 'First In / First Out' methodology.
- Waitlist availability is configured per section.
- SBVC is going to give a waitlisted student 24 hours to register once they are informed via e-mail that a seat is available.
- If the student fails to register in the 24 hours, they are removed and the next student in the list is informed.
- For 2012FA or 2013SP, SBVC still needs to define which sections are to have wait list enabled.
- **Question:** Can a student see where they are in a waitlist que?
 - **Answer:** Yes (unconfirmed), the manage waitlist page for a student, does show the status and position they are.
- We will be doing a live trial of 1 SBVC section during the Summer 2012 term. All other sections will not be configured to allow wait listing, but student's will see options to do so. Both college's will see the wait list options.
- **Question:** Does the student know if a section has wait listing turned on?
- **WLAV** – To process wait list students (should be scheduled to run every 24 hours)
- **Question:** How does waitlist with priority registration impact students?
- **Question:** SBVC wants to limit students to being able to only waitlist in 1 section of a course (ENGL 101). How will that be accomplished?
- **Major Question:** Does a student get prevented from being put on the wait list, if they don't currently have Priority Registration?

- If only Priority A is only able to register, and a student is Priority F, can that student add herself to any waitlists?

- **Follow Up:** Documenting exceptions to pre-requisite drops.
Next Steps: Schedule a DAWG meeting or separate meeting to review documents.
Sponsor: Dan Angelo/Larry Aycock

Note: Still working on it.

○ **Duplicate Institution Clean-Up**

- **Follow-Up:** What is the latest progress?
Sponsor: Larry Aycock

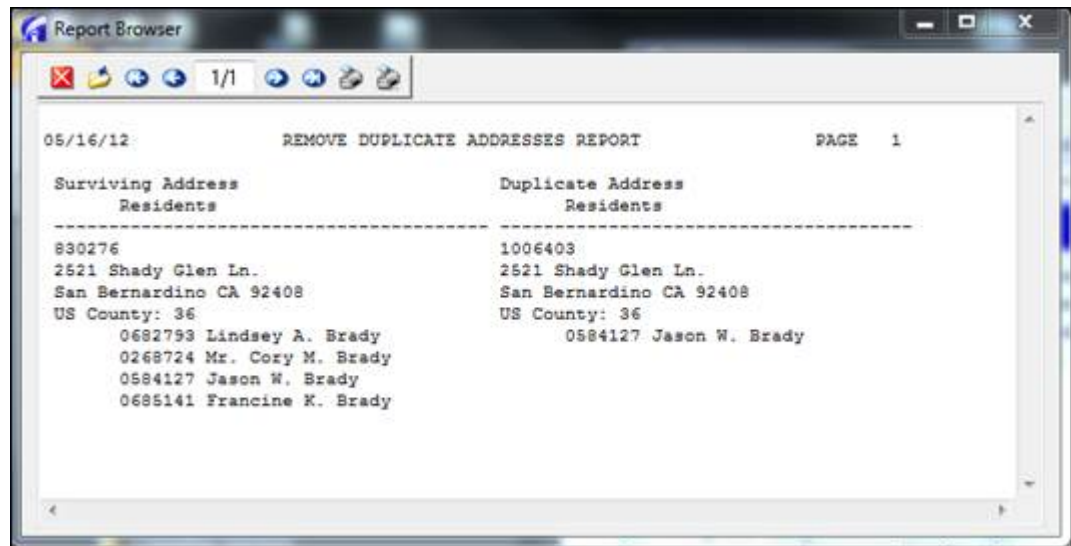
Note: Still working on it.

○ **Duplicate Address Clean Up**

- **Follow Up:** Setup of Datatel's Address Duplicate Clean-up Process.
Sponsor: Cory Brady

Notes:

- 924793 records to process, estimated 4-12 hours to process (Non-Updated Mode)
- Example of Individual Person run of RMAD:



• **Account Receivables**

○ **Registration Billing**

- **Follow Up:** Billing Changes starting 2012FA
Sponsor: Cory Brady

Notes:

- **Dual Enrolled Students:** Below fee's will now be charged for both colleges.
 - **Student Center Fee (VSCF, CSCF)** – 1\$ per unit, max \$10 per college over SM, FA, SP.

- **Health Fee (VHTH,CHTH)** - \$17.50 (SP,FA), \$14.50 (SM)
 - **Accident Fee (VACC,CACC)** - \$1.50
 - **New Fee: Student Transportation Fee (DSTF)**
 - District Fee charged for SP and FA only.
 - \$7.50 for 6 or more credits (district wide) for term.
 - \$7.00 for less than 6 credits (district wide) for term.
- **e-Commerce**
 - **Follow Up:** Health Wellness (SBVC) – Possibility of changing from physical terminals to processing credit cards in Datatel.
Sponsor: DyAnn Walter

Note: Postponed until next week.
 - **Follow-Up:** Setup of 2nd PayPal Account and Card Swipe Terminals.
Sponsor: Penny Ongoco / Lidya Alamsyah
 - **Card Swipe Machines:**
 - Has been fully implemented.
 - Update Accounts Receivable Reports
 - **Action Item:** (Arlene) Determine if both PayPal reports can be combined into 1 excel report.
 - **Note:**
 - **Issues:**
 - SBVC is reporting that the keyboards are randomly disconnecting, but works once reconnected.
 - CHC card swipes don't have this issue.
- **General Discussion:**
 - **DAWG**
 - Need to publicize the description/purpose for the DAWG workgroup.
 - **“Dream Act”**
 - Financial Aid / AB540 changes
 - **Question:** When does it need to be implemented?
 - **Summer Schedule for DAWG Meetings**
 - Keep Wednesday's
 - Change time to 3:00pm to 5:30pm
 - Starting week of June 4th thru Aug 1st.
- **Next Meeting:**
 - **Meeting Scheduled for:** Wednesday, May 23, 2012 from 2:00 PM to 4:30 PM
 - **Meeting Cancelled for:** Wednesday, May 30, 2012 from 2:00 PM to 4:30 PM
 - Due to the District Wide Classified Staff Appreciation Day

Cory Brady * Senior Programmer / Analyst * San Bernardino Community College District * 441 West 8th Street, San Bernardino CA 92401 * Tel 909-384-4366 * Fax 909-885-3371 * cbrady@sbccd.org * www.sbccd.org

"Time is the predator and we are the prey."

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