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4 PARKING

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6 **A. Authorization**

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8 Any person who operates or parks a motor vehicle on District property is subject to District  
9 Parking and Traffic Regulations and the provisions of the California Motor Vehicle Code.

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11 **B. Parking Permit**

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13 District parking permits are required for all vehicles parked on District property from 7:00  
14 AM Monday through 4:30 PM Friday. Parking permits and daily parking permits are valid at  
15 all District locations.

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17 1. Special Events Parking

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19 Parking citations shall not be issued during regular and late registration periods.  
20 "Special Events" parking permits shall be made available free of charge for non-  
21 students who participate in such things as theater productions, and "no cite" grace  
22 periods shall be provided for such events as dances, college night and career day.

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24 2. Guest Parking

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26 One-day guest permits are available through the District Office and through the  
27 office of Administrative Services at each campus. It is the responsibility of the  
28 individual inviting an off-campus guest to secure a one-day parking permit a  
29 minimum of 3 days prior to the event.

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31 **C. Violations/Citations**

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33 Any person who violates the Parking and Traffic Regulations or the California Motor Vehicle  
34 Code may receive a District citation and/or be subject to District disciplinary action.  
35 Disciplinary action only applies to intentional acts that constitute dishonesty, falsification of  
36 information, willful or persistent violation of the rules made applicable to the District by the  
37 Governing Board. Disciplinary action includes suspension, demotion or, in severe cases,  
38 dismissal. When disciplinary action is sought, employees are entitled to due process  
39 protection as per applicable District policy and collective bargaining agreements.

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41 **D. Liability**

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43 Parking of motor vehicles or bicycles on District property is done at the owner's risk. The  
44 District assumes no liability for damage or theft except as provided for unit members  
45 covered by Article 20 of the SBCCD/ SBCCDTA contract.

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47 **E. Traffic Regulations**

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49 1. Driver must obey all posted speed limits. The speed limit on all campus roads is  
50 posted.  
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52 2. The speed limit in all parking lots is a maximum of 5 miles per hour.  
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54 3. Pedestrians have the right-of-way at all times.

- 55 4. The use of skateboards, roller skates or bicycles is prohibited on the interior of  
56 District property.
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- 58 5. No vehicles are permitted on inner campus walks and roadways except for  
59 emergency vehicles, authorized construction/maintenance vehicles, authorized  
60 special event support vehicles and vehicles belonging to the District performing  
61 assigned duties. Non-District vehicles require a separate guide to ensure  
62 pedestrian safety while operating on District property.
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- 64 6. Roadblocks, barriers, or stanchions may be placed by District employees at any  
65 point deemed necessary for safety or convenience. Removal of these roadblocks,  
66 barriers, or stanchions is prohibited.
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- 68 7. Motorcycles and other two-wheeled powered vehicles are limited to designated  
69 motorcycle parking areas. Motorcycle parking in these designated spaces does  
70 not require a permit. Mopeds may be parked in bicycle racks on campus, but shall  
71 be walked when on campus walkways. Use of private powered vehicles is  
72 prohibited where pedestrian traffic is present.
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74 **F. Parking Controls**

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- 76 1. All vehicles parked on District/college parking lots or District/college roadways are  
77 required to display a current parking permit or a daily parking permit. Permits must  
78 be displayed on windshield, bumper or rearview mirror while on campus. Daily  
79 parking permits shall be posted face up on the dashboard so as to be readable.  
80 Failure to post permits properly shall be grounds for citation.
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- 82 2. Students/employees may purchase parking permits on-line.
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- 84 3. Parking permit refunds for students are subject to the provisions of the Fee Refund  
85 Policy. In order to obtain a refund, a student must take all or a portion of the decal  
86 bearing the permit number to the College Police Department at SBVC, or the  
87 Campus Business Office at CHC, within the timelines specified in the Fee Refund  
88 Policy. Refunds are not provided to employees unless they qualify under the  
89 AQMD Ride-Sharing Incentive Program.
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- 91 4. Certain parking lots and parking areas are restricted for employee "staff" parking  
92 only. Students, dependents and relatives of employees, who are not employees  
93 themselves, are prohibited from using employee lots and parking areas.
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- 95 5. Parking stalls marked "visitors" are solely for visitors and may be governed by time  
96 limits. Students and employees are prohibited from parking in visitor areas.
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- 98 6. Students with physical handicaps may be given special parking privileges that will  
99 be evidenced by a District handicapped permit affixed to the right side of the rear  
100 bumper or the rear view mirror. Permits may be obtained in the Disabled Student  
101 Services Office. It is the responsibility of DSP&S to inform the Police of any such  
102 privileges.
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- 104 7. Vehicles are to be parked in properly marked stalls only. Taking up more than one  
105 parking stall is prohibited.
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- 107 8. Parking is prohibited in loading zones, posted areas, along red curbing, or red lined  
108 areas.
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9. Vehicles parked in prohibited areas which block the flow of traffic, emergency vehicles/equipment, driveways, roadways, or in posted "**NO PARKING**" zones may be towed away at the owner's expense at no responsibility to the District pursuant to current California Vehicle Code authority.
10. Vehicles parked illegally in reserved parking stalls will be cited for illegal parking.
11. Vehicles abandoned on college property for over 72 hours without college authorization will be removed at owner's expense pursuant to current California Vehicle Code authority.