

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

TO: Board of Trustees

FROM: Jose F. Torres, Interim Chancellor

REVIEWED BY: Jose F. Torres, Interim Chancellor

PREPARED BY: Stacey K. Nikac, Administrative Officer

DATE: July 9, 2020

SUBJECT: Approval of Board Meeting Dates

RECOMMENDATION

It is recommended that the Board of Trustees approve the schedule of board meeting dates as attached.

OVERVIEW

All regular meetings of the Board take place in the SBCCD Boardroom. Business meetings begin at 4:00 p.m. on the second Thursday of each month. Meeting dates, times, and location are subject to change and are posted on the district website 72-hours prior to the meeting date www.sbccd.edu.

The Board may hold strategy sessions for the study of general topics of interest to the Board or the community in the operation of the District Board procedures and programs. Strategy Sessions begin at 12:00 p.m.

ANALYSIS

The Board approves the Board meeting calendar at least annually. Education Code Section 5017 (effective January 1, 2019) provides:

Each person elected at a regular biennial governing board member election shall hold office for a term of four years commencing on the second Friday in December next succeeding his/her election. Any member of the governing board of a school district or community college district whose term has expired shall continue to discharge the duties of the office until his/her successor has qualified. The term of the successor shall begin upon the expiration of the term of his/her predecessor.

What do we need to do?

The term of office for a newly elected governing board member commences on the second Friday in December. Thus, there necessarily has to be a swearing in on or prior to the second Friday in December so that the newly elected board member may begin his/her term in office by that date. Swearing in on 2nd Thursday, not with annual meeting. Add an Annual meeting to be within 15 days of December 11 (when board members take office).

Additionally, in election years, the organizational meeting date is connected to the date when the newly elected member(s) take office. Under Education Code Section 72000 subdivision (c)(2)(A), the annual meeting must occur within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Thus, if a board member takes office on the second Friday in December, the organizational meeting must occur within 15 days of the second Friday in December.

INSTITUTIONAL VALUES

- I. Institutional Effectiveness
- II. Learning Centered Institution for Student Access, Retention, and Success
- III. Resource Management for Efficiency, Effectiveness, and Excellence
- IV. Enhanced and Informed Governance and Leadership

FINANCIAL IMPLICATIONS

No impact to the budget.



Board Meeting Dates

Submitted for Board Approval July 9, 2020

Date	Time	Meeting Type
09/10/20	4:00pm-6:00pm	Business Meeting
09/24/20	12:00pm-2:00pm	Strategy Session: HOLD DATE
10/08/20	4:00pm-6:00pm	Business Meeting
10/22/20	12:00pm-2:00pm	Strategy Session: HOLD DATE
11/05/20	12:00pm-2:00pm	Strategy Session: HOLD DATE
11/12/20	4:00pm-6:00pm	Business Meeting
12/11/20 (Friday)	4:00pm-6:00pm	Annual Meeting (Annual meeting moved to Friday due to change in Ed Code 5017 and Ed Code 72000(c)(2)(A))
01/14/21	4:00pm-6:00pm	Business Meeting
01/26/21-1/27/21	9:00am-4:00pm	2-DAY BOARD MID-YEAR RETREAT (Location TBD)
02/11/21	4:00pm-6:00pm	Business Meeting
02/25/21	12:00pm-2:00pm	Strategy Session: HOLD DATE
03/11/21	4:00pm-6:00pm	Business Meeting @ SBVC B-100
03/25/21	12:00pm-2:00pm	Strategy Session: HOLD DATE
04/08/21	4:00pm-6:00pm	Business Meeting @ CHC LRC-231
04/29/21	12:00pm-2:00pm	Strategy Session: HOLD DATE
05/13/21	4:00pm-6:00pm	Business Meeting
05/27/21	12:00pm-2:00pm	Strategy Session: Preliminary Budget Presentation

06/10/21	4:00pm-6:00pm	Business Meeting
06/29/21-6/30/21	9:00am-4:00pm	2-DAY BOARD RETREAT (Location TBD)
07/08/21	4:00pm-6:00pm	Business Meeting
07/29/21	12:00pm-2:00pm	Strategy Session: HOLD DATE
08/12/21	4:00pm-6:00pm	Business Meeting
08/26/21	12:00pm-2:00pm	Strategy Session: Final Budget Review