San Bernardino Community College District
Board Policy
Chapter 6 – Business and Fiscal Affairs

BP 6610 LOCAL, MINORITY, WOMEN, AND VETERAN OWNED ENTERPRISE PROGRAM

(Replaces current SBCCD BP 6610)

1. Definitions.
   A. “Bid” shall mean all Measure M and all Non-UCCAP (Uniform Construction Cost Accounting Procedures) construction projects exceeding the UCCAP maximum value as determined by the State of California that are to be funded by the District and are first advertised after the effective date of this policy.

   B. “Local Hire” shall mean individuals residing in the District or the Inland Empire providing work on District Bid work sites.

   C. “Local Business” shall mean a business serving as a contractor or supplier that has its principal headquarters or permanently staffed regional office located within the District or the Inland Empire, and that has held a business license with one of the cities within the Inland Empire for a minimum of three months.

   D. Minority Business Enterprise (MBE) shall mean a business concern that meets all of the definitional requirements set forth in California Public Contract Code §§ 2050-2051.

   E. Woman Business Enterprise (WBE) shall mean a business concern that meets all of the definitional requirements set forth in California Public Contract Code §§ 2050-2051.

   F. Veteran Owned Business Enterprise (VOBE) shall mean a business concern certified as a VOBE by the U.S. Office of Small Business Administration.

   G. Veteran Owned Small Business (VOSB) shall mean a business concern certified as a VOSB by the U.S. Office of Small Business Administration.
H. Service Disabled Veteran Business Enterprise (SDVBE) shall mean a business concern certified as a SDVBE by the U.S. Office of Small Business Administration.

I. Disabled Veteran Business Enterprise (DVBE) shall mean a business concern certified as a DVBE by the U.S. Office of Small Business Administration.

2. Goals.
   A. Local Hires and Local Business: The Board establishes goals of fifty percent (50%) participation of Local Hires and twenty-five percent (25%) participation of Local Businesses in its District Bid projects awarded each fiscal year. These goals are reflective of the demographics and diversity of the District’s community. Bid documents will be amended to include these responsiveness requirements on a project-by-project Bid basis, but the goal will be evaluated based on an entire fiscal year assessment.

   B. Minority/Women Owned Business Enterprises: The Board establishes a goal of twenty-five percent (25%) combined participation of minority and women owned certified businesses as contractors on District Projects. Bid documents will be amended to include these responsiveness requirements on a project-by-project Bid basis, but the goal will be evaluated based on an entire fiscal year assessment.

   C. Veteran Owned Business Enterprise Program: The Board establishes a goal of ten percent (10%) participation of veteran owned certified businesses as contractors on District Projects. Bid documents will be amended to include these responsiveness requirements on a project-by-project Bid basis, but the goal will be evaluated based on an entire fiscal year assessment.

   As a condition to be considered responsive, a Bid must include the following:

   A. Demonstrated participation of at least fifty percent, (50%), and twenty-five percent, (25%), of the total bid being performed by Local Hires and Local Businesses; or

   B. A demonstrated good faith effort to include Local Hires and Local Businesses, in accordance with regulations to be issued by the Chancellor; or,

   C. The bidder certifies that it intends to perform ninety-five percent (95%) of the work within the scope of their contract.
D. The District has set a goal of 25% combined utilization of MBE and WBE contractors on its District Projects.

E. The District has set a goal of 10% combined utilization of VOBE, VOSB, SDVBE AND DVBE contractors on its District Projects.

F. The District recognizes MBE, WBE, VOBE, VOSB, SDVBE, and DVBE businesses certified by the appropriate federal, state, and local agencies approved by the District for such purpose.

G. All Prime Contractors/Consultants are required to complete the Local, Minority/ Women, and Veteran Owned Enterprise Program Contractor/Consultant Identification Form.

H. If there is less than 25% participation of MBE/WBE businesses and/or less than 10% participation of VOBE, VOSB, SDVBE, and DVBE businesses on a District Project, then contractor must justify this deviation in a letter (“Justification Letter”) to the District that accompanies the bid that shall be signed by contractor’s Chief Executive Officer (CEO).

4. Community Outreach.
   The District shall use effective efforts with community groups to bolster public awareness of the Local, Minority/Women, and Veteran Owned Enterprise Program, including its goals and how to participate. Community outreach shall include bid advertisements and articles of interest in local and minority media.

5. Reporting.
   The Chancellor or his/her designee shall make a report to the Board at least quarterly regarding the District’s performance of the Local, Minority/Women and Veteran Owned Enterprise Program.

References: None

Adopted: 11/14/13
Revised: 2/19/15