

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
114 South Del Rosa Drive, San Bernardino, CA 92408

Minutes of the Regular Meeting of the Board of Trustees
Thursday, May 30, 2013 – 3:00 p.m. – Board Room

1. CALL TO ORDER

Dr. Singer called the meeting to order at 3:00 p.m.

Members Present:

Dr. Donald L. Singer, President
John Longville, Vice President
Donna Ferracone, Clerk
Gloria Macias Harrison
Dr. Kathleen Henry
Joseph Williams
Nickolas W. Zoumbos

Members Absent:

Kyle Hundley, Student Trustee, CHC
Ferny Arana Garcia, SBVC

Administrators Present:

Bruce Baron, Chancellor
Dr. Cheryl Marshall, President, CHC
Dr. Gloria Fisher, Interim President, SBVC
Charlie Ng, Vice Chancellor Fiscal Services
Tanya Rogers, Interim Vice Chancellor Human Resources

Administrators Absent:

None.

2. PLEDGE OF ALLEGIANCE

Trustee Ferracone led the Pledge of Allegiance.

3. ANNOUNCEMENT OF CLOSED SESSION ITEMS

PUBLIC EMPLOYEE APPOINTMENT
President, SBVC

4. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

None.

5. CONVENE CLOSED SESSION

The Board convened to closed session at 3:05 p.m.

6. RECONVENE PUBLIC MEETING

The public meeting was reconvened at 4:25 p.m.

7. REPORT OF ACTION IN CLOSED SESSION

None.

8. PUBLIC COMMENT

Trustee Williams brought forward a sample document from San Bernardino City USD used to track board requests and suggested this form be considered. Trustee Singer asked the Chancellor to review the document and make a recommendation to the Board. Trustee Williams said he wants the Board members to have the information on items they have requested.

Trustee Williams also requested a study session discussion on labor market information and how it is used to decide what courses are offered and how it helps people transition into the work force. He is interested in how labor market information is used in the district and the colleges.

Speaking as a member of the SBVC Associated Students, Victor Quezada, Jr. presented a written personal review on the Director of Student Life and the Campus Center Specialist. He asked the Board of Trustees to take a look at the issues in question in the Student Government office. The changes to the AS Constitution will be submitted to the Board for approval. He concluded his remarks by saying he was "honored to be a student here."

9. APPROVAL OF MINUTES

Trustee Henry recommended the minutes not be approved because they were a "bit light" and they do not give "proper recognition of the meeting". Since they are posted on the website, they need to represent what happens at the meetings. She asked for the "same type of information that has been submitted in the past." She asked for consistency.

Trustee Longville moved, Trustee Ferracone seconded, and the Board members unanimously voted as follows to table the May 30, 2013 minutes to give the trustees an opportunity to submit information they feel needs to be included and to convey what they want reflected in the minutes:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

Trustee Harrison suggested putting the presentations on the district's website.

Trustee Ferracone moved, Trustee Henry seconded, and the Board members voted as follows to post presentations at board meetings on the district's website:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

10. CONSENT AGENDA

Approve Promotion of Classified Employee

Trustee Harrison moved, Trustee Zoumbos seconded, and the Board members voted as follows to approve the promotion of Benjamin Gamboa, Research Analyst, CHC, 12-month position, full-time, Classified Salary Schedule, Range 54, Step A, \$4,974 per month, effective June 3, 2013:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

Approve Management Appointment

Trustee Ferracone moved, Trustee Longville seconded, and the Board members unanimously voted as follows to approve the appointment of Dr. Haragewen Kinde, Vice President, Instruction, SBVC, full-time, 12-month position, Management Salary Schedule, Range 23, Step D, \$11,766 per month, plus doctorate stipend, effective May 31, 2013 through June 30, 2015:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

Approve Routine Contracts and Agreements

Trustee Williams expressed his concerns about the wording of the individual contracts. He said he would like to see the total amount reflected rather than the annual amounts. He said he wasn't sure how much was being approved. Trustee Singer suggested he work with the Chancellor so his concerns could be made clear.

Trustee Henry had a couple of questions regarding the lease of the space for the Ventura site. Mr. Ng said we need to approve the total amount of the contract because the County needs to know that. The lease was extended for that site because the decision was made to keep it in Ventura for an additional six months.

Trustee Williams said he appreciated all the work that goes into this “stuff” but he said sometimes he just has questions. Tanya Rogers addressed his concern about the JobElephant contract, stating the company provides parameters for classified employee testing and also posts our information on various websites. She also provided an illustration of the cost effectiveness of this company because we receive many more applications as a result of their work.

Trustee Williams asked about the contracts for legal services. Tanya Rogers explained that the district is involved in a couple of litigations and the costs have exceeded what was originally planned.

Trustee Harrison moved, Trustee Ferracone seconded, and the Board members voted as follows to approve Routine Contracts and Agreements:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

Approve Professional Services Contracts and Agreements

Trustee Harrison moved, Trustee Williams seconded, and the Board members voted as follows to approve Professional Services Contract and Agreements:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

Approve Budget Adjustments

Trustee Harrison moved, Trustee Longville seconded, and the Board members voted as follows to approve the Budget Adjustments:

AYES: Ferracone, Harrison, Henry, Longville, Singer, Williams, Zoumbos
NOES: None
ABSENT: Garcia (advisory), Hundley (advisory)
ABSTENTIONS: None

11. UPDATE ON 2013-2014 BUDGET

Vice Chancellor Charlie Ng presented on the 2013-2014 budget along with a comparison of the Governor’s May Revise and the Senate and Assembly Subcommittee proposals.

The passage of Proposition 30 allowed the district to fund additional classes, cover increased benefits, and step and column increases, but the problem is it has an end-time. At some point, the district will be losing about 16% of its budget which is a loss of approximately \$10.8 million in this year's budget if the State doesn't do something about the sales tax and income tax sun setting. Redevelopment funds have not materialized as expected and the state has promised to backfill the shortages.

Our Tentative Budget is based on the January release of the Governor's proposal. We will have some significant budget changes, which are expected to be positive, when we get to the final budget. The Tentative Budget presented is a conservative one and has the potential of being a better budget.

The apportionment will increase from \$2.8 million to \$3.4 million. Growth is up from 1% to an additional 1.63-2.2% (\$1.1 million - \$1.5 million). Funds for student success are projected at \$600K - \$800K. Increases will be received for ongoing categorical programs and possible one-time funds for instructional equipment, maintenance and professional development. Our deferrals will be reduced from \$9.8 to \$6.8 million.

Board directives for the 2013-2014 budget include maintaining a minimum fund balance of 15% and allocating funding through the district resource allocation model to support SBVC and CHC as comprehensive community colleges and identifying new or reallocated funds for strategic initiatives. Our fund balance is actually much higher than 15% but not in cash.

Trustee Ferracone said she has an issue with the allocation of the \$300,000 to CHC. She said she has heard talk about changing the culture in the district. As a board member, she wants to look at what is best for the district and its students. She said for us to back out of the recommended split is simply putting a band aid on that cannot be solved in a budget committee. It needs to be solved by the Chancellor and the College Presidents. She thinks this is the time for the Board to stand up and say there is data to back this up.

Trustee Williams said he appreciated her comments. He said he has the opportunity to participate in a training session about trust, and he suggested the district take a look at this training.

Trustee Singer agreed that we need to work together but having two separate colleges is not bad either.

Equal employment opportunity actually funds our recruitment costs. The State Senate is the only body that included one-time funds for instructional equipment. Apportionment and COLA increases will be used to fund benefits and additional classes. Typically a percentage of the COLA would go to benefits and salaries. The district will be doing a compensation and classification study so COLA will be used to fund the cost of the impact of the study and fringe benefits. A plan to increase employee wages will be in place for 2014-2015. Charlie said COLA and growth is added to our base. This is the first year the district will not be borrowing from the County. We will do some interfund transferring.

Charlie explained that student success money has not been communicated to be one-time money like instructional and equipment maintenance. Growth money can be used to increase classes.

Trustee Singer asked about the change to the 50% law. Mr. Ng said that has not moved forward. With the state funding student success, some of those services could move which would relieve some of the pressure of the 50% law, but that is only if we continue to receive student success funds. Charlie said we are very close to the 50% law.

Tentative Budget assumptions include 1.75% in growth funding, 1.5% in COLA, an allocation split of 70/30 (SBVC/CHC), and a one-time allocation (\$300,000) funding from the fund balance for CHC to address access and new construction issues.

After we realized our assessed value was low, the district decided to abandon the development of the district office and the relocation of the 8th Street site and instead gave the funds to the colleges. These plans have been placed on hold based on the sale of future bonds should assessed values increase.

Trustee Longville complimented Charlie Ng on his presentation which reflected comprehensive and concise information.

The Board will be asked to approve a Tentative Budget on June 13 which will include the assumptions covered at this meeting. Charlie concluded by stating the final budget will define what is passed in July. The legislature has different ideas from the governor on how to spend the extra money. Their challenge is to come together and reconcile their differences. The governor will be expected to sign a budget in July. This district expects to put together a responsible final budget for adoption on September 12 based on what the governor approves.

12. ADJOURN

Dr. Singer adjourned the meeting at 5:45 p.m.

Donna Ferracone, Clerk
San Bernardino Community College District
Board of Trustees