San Bernardino Community College District Board of Trustees Retreat
“Best Practices of Effective Community College Governing Boards”
April 21, 2016, SBCCD Board Room, 8:00 a.m. – 1:30 p.m.
Facilitated by Dr. Pamila J. Fisher, ACCT Consultant

Minutes

Members Present:
John Longville, President
Joseph Williams, Vice President
Gloria Harrison, Clerk
Donna Ferracane, Trustee
Dr. Donald L. Singer, Trustee
Dr. Anne L. Viricel, Trustee
Nickolas W. Zoumbos, Trustee (arrived at 9:34am)
Thomas Robles, SBVC Student Trustee
Esmeralda Vazquez, CHC Student Trustee

Members Absent:
None.

Administrators Present:
Bruce Baron, Chancellor
Dr. Cheryl Marshall, President, CHC
Jose Torres, Vice Chancellor Fiscal Services
Dr. Lisa Norman, Vice Chancellor Human Resources

Administrators Absent:
Dr. Gloria Fisher, President, SBVC

CALL TO ORDER – PLEDGE OF ALLEGIANCE
President Longville called the meeting to order at 4:02pm. Trustee Zoumbos led the pledge of allegiance.

Purpose and Outcomes
Effective Trusteeship: Best Practices
   Building a Team: Board/CEO Relationships
   Trustees shared why they are on the board and what they hope to get out of the retreat.
   The facilitator advised the Board there is nothing in the legislation for shared governance, but
   instead there is participatory governance.
   During discussion of trustee roles and responsibilities, trustees were reminded they should focus
   on the big picture. It was recommended, based on what is legally required of the board, to place
   items on consent agenda for approval and have more dialogue on the more important issues.
   If the board is expected to follow its policies, the policies and procedures need to reflect the
   board’s role. The board needs to look at policies and make sure the procedures reflect the
   policies and direct the Chancellor.

   Convened to break at 10:10am
   The retreat reconvened at 10:21am

Part of being an effective board is supporting the board’s decision as a whole.
It was highly recommended for the board to have a coordinated board and president evaluation at the next retreat. The Board’s self-assessment should look to what an effective board does. The evaluation tool should be numbers, and not yes/no responses. This will allow the spread analyzed and discussed. Each trustee responses to the assessment should also be analyzed. It was mentioned for the Board to have public conversation and give direction to the Chancellor on how to have more effective meetings. The Board heard about Board Ethics, Communication Protocols, Effective Meetings and Pros and Cons of Board Committees. The Board can have increased communication with the Chancellor by having informal evaluations/progress reports during the year. It was recommended that: the Board consider meeting with the Chancellor during closed sessions for progress reports and discussion.

Material was distributed and referenced for:
The Legal Framework: What You Need to Know
Government Code, Education Code, Title V., Accreditation
The Brown Act
Governance and Consultation
Fiscal Responsibility
Critical District Policies
Developing Local Policies

Next Steps
The Board will schedule part 2 of the board retreat to continue their work.

ADJOURN
President Longville adjourned the meeting at 1:30pm

Gloria Maclias Harrison, Clerk
San Bernardino Community College District
Board of Trustees

1:50pm
There was a lot of communication about funding KVCR in the future. The difference between FNX and KVCR was explained, along with the funding and how it impacts KVCR.
What are the cost benefits of all foundations.
Is there a more cost-effective way to raise more funds for each foundation?
Growth rate and how to increase revenue.
Enrollment Management Plan, HR Staffing Plan, etc to review.
Table directive
Williams/Ferracone
Donand Nick left at 2:56pm
Lisa left at 3:05pm
3:35pm