Meeting of the San Bernardino Community College District Board of Trustees
San Bernardino Valley College, 701 S. Mt. Vernon Ave.,
Business Building B100, San Bernardino, CA 92408
Business Meeting Minutes
March 14, 2019
Closed Session @ 4:00 p.m.
Public Meeting @ 5:00 p.m.

MEMBERS PRESENT
John Longville, President
Dr. Anne L. Viricel, Vice President (left at 6:10pm)
Joseph Williams, Clerk
Gloria Maclas Harrison, Trustee (arrived at 4:14pm)
Dr. Stephanie Houston, Trustee
Frank Reyes, Trustee
Elijah Gerard, CHC Student Trustee (arrived at 4:55pm)

ABSENT
Dr. Donald L. Singer, Trustee
Autumn Blackburn, SBVC Student Trustee

ADMINISTRATORS PRESENT
Bruce Baron, Chancellor
Jose Torres, Executive Vice Chancellor
Diana Rodriguez, SBVC President
Dr. Kevin Horan, CHC President

1. **CALL TO ORDER – PLEDGE OF ALLEGIANCE**
   President Longville called the meeting to order at 4:00pm. Trustee Reyes led the pledge of allegiance.

2. **ANNOUNCEMENT OF CLOSED SESSION ITEMS**

   2.1. Conference with Labor Negotiators
       Government Code 54957.6
       Agency Representative: Bruce Baron – CSEA, CTA, Management/Supervisors, and Confidential Employees

   2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment
       Government Code 54957
       (1 cases)

   2.3. Public Employee Performance Evaluation
       Government Code 54957(b)(1)
       Title: Chancellor

   2.4. Conference with Legal Counsel – Anticipated Litigation
       Government Code 54956.9(d)(2)
       (1 case)
2.5. Conference with Legal Counsel – Existing Litigation
   Government Code 54956.9(e)(3)
   Liability Claim #529295

3. **PUBLIC COMMENTS ON CLOSED SESSION ITEMS**
   None.

4. **CONVENE CLOSED SESSION**
   Closed session convened at 4:03pm.

5. **RECONVENE PUBLIC MEETING**
   Public meeting reconvened at 5:10pm. Without objection, the Board agreed to reorder the agenda to hear item 14 with item 7.

6. **REPORT OF ACTION IN CLOSED SESSION**
   The Board unanimously took action to approve settlement of Liability Claim #529295.

7. **PUBLIC COMMENTS**
   Public comments on non-agenda items were heard.
   Vanessa Perez, Time for Change
   Aimee Durante, Time for Change
   Gaby Rawung, Region IX
   Felicia Jones, Promise Funding
   Aujanee Butler, Promise Funding
   Jewel Patterson, Promise Funding

8. **PRESENTATIONS**
   8.1 None

9. **REPORTS**
   9.1. Board Committee Reports
       - Trustee Houston gave a report on the CTE Committee.
       - Trustee Harrison reported on Measure CC. Timeline with checkoff with what has already been accomplished. RFP for construction management program has gone out and closed. There are four candidates for construction management companies. There is discussion about committee composition and process. Ensure campuses are involved and input is given. Enrollment will be reviewed and shared with the BOT before the next meeting.
       - Trustee Reyes reported on the Promise. The State Chancellor and two elected officials were in attendance at the Promise Kick-Off.
       - Trustee Viricel reported on the Foundation Committee.

   9.2. Good News (p5)

   9.3. San Bernardino Valley College Academic Senate – The Senate re-elected curriculum co-chair, continues to work toward the Vision for Success.


   9.5. San Bernardino Valley College Associated Students – no report.


   9.7. Crafton Hills College Classified Senate – Giving 14 scholarships this year.

9.9. CSEA – Logo is professional and ties the campuses together. Classification study is underway. Invest in workers to get a better return on investment. Asking for Caesar Chavez Day is a District is in Ed Code to be negotiated.

9.10. CTA – Meridyth McLaren attended SBCCD Promise Kick-Off. She thanked Trustee Houston for attending the CTA Executive meeting. CTA will continue to invite Board members to their committee meetings. Negotiations on the Oracle item is complete, but CTA is still negotiating salaries. Meridyth read a statement and asked for the minutes to reflect all faculty members who endorsed the statement (as attached).

Without objection, the Board agreed to reorder the agenda to take action hear item 14 with item 7.

10. **APPROVAL OF MINUTES**
10.1. January 17, 2019 (p6)
10.2. January 31, 2019 (p11)
10.3. February 21, 2019 (p14)

Trustee Gerard moved approval of the minutes of January 17, 2019, January 31, 2019, and February 21, 2019. Trustee Harrison seconded the motion.

**AYES:** Longville, Viricel, Williams, Harrison, Houston, Reyes, Gerard
**NOES:** None
**ABSENT:** Singer, Blackburn
**ABSTENTIONS:** None

11. **CONSENT AGENDA**
Trustee Williams moved approval of the consent agenda as amended. Trustee Harrison seconded the motion.

**AYES:** Longville, Viricel, Williams, Harrison, Houston, Reyes, Gerard
**NOES:** None
**ABSENT:** Singer, Blackburn
**ABSTENTIONS:** None

**Instruction/Student Services**
11.1 Curriculum – CHC (p22)
11.2 Approval to Serve Alcoholic Beverages – Donor Appreciation (p26)
11.3 Curriculum – SBVC (p27)

**Human Resources**
11.4 Adjunct and Substitute Academic Employees (p36)
11.5 Appointment of Temporary Academic Employees (p39)
11.6 Contracts for Tenure Track Academic Employees (p41)
11.7 Non-Instructional Pay for Academic Employees (p43)
11.8 Grant Tenure (p54)
11.9 Stipends (p56)
11.10 District Volunteers (p58)
11.11 Professional Expert, Short-Term, and Substitute Employees (p62)
11.12 Promotions (p67)
11.13 Resignations (p69)
11.14 Retirements (p71)
11.15 Interim Managers (p73)
11.16 Appointment of District Employees (p75)
Business & Fiscal Services
11.17 Purchase Order Report (p78)
11.18 Professional Services Contracts-Agreements (p85)
11.19 Routine Contracts-Agreements and Memorandums of Understanding (p88)
   Amended to remove Pandora contract in the amount of $10,000.
11.20 Resolution #2019-03-14-FS Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications (p89)
11.21 Vacation Payout (p115)

Facilities
11.22 Send and Publish Notices Related to Requesting a Waiver from the Board of Governors (p116)
11.23 Non-Bond Construction Change Orders and Contract Amendments (p118)
11.24 Amendment 02 to the Contract with NCA Studio of Los Angeles, CA (p122)
11.25 Small Scale Construction Contract with Champion Electric, Inc. of Riverside, CA (p125)
11.26 Small Scale Construction Contract with Los Angeles Air Conditioning, Inc. of La Verne, CA (p126)
11.27 Small Scale Construction Contract with Mesa Energy Systems, Inc. dba EMCOR Services Mesa Energy of Irvine, CA (p128)
11.28 Small Scale Construction Contract with R. Dependable Construction, Inc. of San Bernardino, CA (p129)
11.29 Small Scale Construction Contract with Three Peaks Corp. of Calimesa, CA (p131)

Other Items
11.30 Board Policies for First Reading (p133)
11.31 Resolution to Grant Excused Absence of Trustees (p158)
11.32 Conference Attendance (p161)
   Amended to remove conference attendance for Joseph Williams
   Conference Name: San Bernardino County Trade Mission to South Korea
   Travel Dates: 4/19/2019 - 4/28/19

11.33 District & College Expenses (p171)
11.34 Individual Memberships (p179)

12. ACTION AGENDA
12.1 Board Policies for Second Reading (p181)
   BP & AP 3590 Energy Conservation
   BP & AP 4100 Graduation Requirements for Degrees and Certificates
   BP & AP 4226 Multiple & Overlapping Enrollment
   BP & AP 4232 Pass/No Pass
   BP & AP 6330 Purchasing
   BP & AP 7130 Compensation
   BP & AP 7160 Professional Development
   BP & AP 7385 Salary Deductions

   Trustee Williams moved approval of the Board Policies for second reading. Trustee Harrison seconded the motion.

   AYES: Longville, Viricel, Williams, Harrison, Houston, Reyes, Gerard
   NOES: None
   ABSENT: Singer, Blackburn
   ABSTENTIONS: None
12.2 Board Self-Evaluation Instrument and Process (p212)

Trustee Williams moved approval of the Board self-evaluation instrument and process. Trustee Harrison seconded the motion.

**AYES:** Longville, Viricel, Williams, Harrison, Houston, Reyes, Gerard  
**NOES:** None  
**ABSENT:** Singer, Blackburn  
**ABSTENTIONS:** None

12.3 Chancellor’s Evaluation Instrument and Process (p219)

Trustee Harrison moved approval of the Chancellor’s evaluation instrument and process. Trustee Reyes seconded the motion.

**AYES:** Longville, Viricel, Williams, Harrison, Houston, Reyes, Gerard  
**NOES:** None  
**ABSENT:** Singer, Blackburn  
**ABSTENTIONS:** None

12.4 Unified Foundation Documents for Second Reading (p225)

Trustee Viricel moved approval of the Unified Foundation Documents for second reading. Trustee Houston seconded the motion.

**AYES:** Longville, Viricel, Williams, Harrison, Houston, Reyes  
**NOES:** None  
**ABSENT:** Singer, Blackburn  
**ABSTENTIONS:** Gerard

13. **INFORMATION ITEMS**

13.1 Applause Cards (p249)  
13.2 Budget Report (p256)  
13.3 Clery Report (p274)  
13.4 General Fund Cash Flow Analysis (p276)  
13.5 Key Performance Indicators (p278)

14. **PUBLIC COMMENT ON NON-AGENDA ITEMS**

Item 14 was reordered and heard with Item 7.

15. **ADJOURN**

The next meeting of the Board: Business Meeting – Crafton Hills College (LRC 231) on April 11, 2019 at 4pm. President Longville adjourned the meeting at 6:18pm.

[Signature]

Joseph Williams, Clerk  
SBCCD Board of Trustees
We appreciate the District’s commitment “to make its full-time and part-time salary schedules more competitive with the benchmark/comparison districts.”

We also appreciate the District’s commitment to a Board Policy on honesty and integrity, under which it promises “public accountability and transparency.”

However, these dual commitments make it difficult to understand the District’s initial wage offer.

While the District could have committed only to increasing wages without an external standard, it committed instead to more competitive wages.

We urge the District to reconsider its wage offer in light of its commitments.

I present to the board the list of names of faculty members who endorse this statement.

Moore, Sandra  Torres, Michael  Like, Craig
Gomez, Edward  Notarangelo, Joseph  Hughes-Curtis, Lindsy
Mogovejo, Pablo  Lawler, Kenneth  Bray, Linda
Jones, Dianna  Reichert, Nicholas  Ruiz, Sandra
Roller, Gayle  Garcia, David  Bjerke, Jennifer
Storm, Brian  Menchaca, Patricia  Tariq, Ayesha
Banola, John  Phillips, Ted  King, Melissa
Sullivan, Laurie  Nguyen, Hoang  Rojas, Daniel
Rabago, Ralph  Huston, Celia  Bailes, Brandi
Zarate, Rangel  Cervantes, Jeffery  Razvan, Dinu
Saadeh, Miriam  Hawkins, Damaris  Myers Hyatt, Dianna *
Vierra, Jessica  Jones, E.J.  Sadler, Roger
Williams, Gary  Adams, Kathryn  Holgund, Richard
Mestas, Marie  Langenfeld, Elizabeth  Buckner, Jason
Carter, Yancie  Anton, Michael***  Buckley, Patrick
Al-Sherif, Tahirah  McAtee, Robert  Courts, Janet
Alderson, Kristin  Glover, Earline **  Moreno, Dolores
Orozco, Debbie  Gonzaga, Laurence  Romero, Jose
Johnson, Heather  Knight, Denise  Chen, Hsu-Chia
Bernardo, Yecica  Alvarez, Vicente  Fernandez, Irving
Hecht, Andrea  Dubash, Leigh  Barnett, Kellie
Hauge, Kristin  Andrews, Breanna  Marquis, Jeanne
Lopez, Leonard  Meyer, Stacy  Firtha, Christie
Pires, Romana  Chatterton, Micah  Beene, Yvonne