Meeting of the Board of Trustees
June 20, 2019
4:00 p.m. (Closed Session); 5:00 p.m. (Public Meeting)
SBCCD Boardroom
114 S. Del Rosa Dr., San Bernardino, CA 92408

MEMBERS PRESENT
John Longville, President
Dr. Anne L. Viricel, Vice President (left at 5:14pm)
Joseph Williams, Clerk (arrived at 4:29pm)
Gloria Macías Harrison, Trustee
Dr. Stephanie Houston, Trustee
Frank Reyes, Trustee
Dr. Donald L. Singer, Trustee
Elijah Gerard, CHC Student Trustee (arrived at 4:45pm)
Maritza Mariscal-Medina, SBVC Student Trustee (arrived at 4:50pm)

ABSENT
None

ADMINISTRATORS PRESENT
Bruce Baron, Chancellor
Jose Torres, Executive Vice Chancellor
Diana Rodriguez, SBVC President
Dr. Kevin Horan, CIC President

1. CALL TO ORDER – PLEDGE OF ALLEGIANCE
President Longville called the meeting to order at 4:02pm. Trustee Houston led the pledge of allegiance.

2. ANNOUNCEMENT OF CLOSED SESSION ITEMS
2.1. Conference with Labor Negotiators
Government Code 54957.6
Agency Representative: Bruce Baron – CSEA, CTÀ, Management/Supervisors, and Confidential Employees

2.2. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957
(3 cases)

2.3. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2)
(1 case)

2.4. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) (1 case)
Workers Comp Claim #512003

2.5 Conference with Real Property Negotiator pursuant to Government Code section 54956.8
- Properties: 1888 East Highland Avenue, San Bernardino CA (Property)
- Negotiating Parties: San Bernardino Community College District (Proposed Buyer), Real Property Negotiators Bruce Baron, Chancellor; Jose F. Torres, Executive Vice Chancellor; Richard Galope, Vice Chancellor Workforce Development, Advancement & Media Systems
Under Negotiation: Instruction to Proposed Buyer’s Real Property Negotiators will concern price and terms of payment associated with the possible purchase of the identified Property.

2.6 Public Employee Performance Evaluation
   Government Code 54957(b)(1)
   Title: Chancellor

3. PUBLIC COMMENTS ON CLOSED SESSION ITEMS
   None.

4. CONVENE CLOSED SESSION
   Closed session convened at 4:08pm.

5. RECONVENE PUBLIC MEETING
   Public meeting reconvened at 5:23pm.

6. REPORT OF ACTION IN CLOSED SESSION
   - The Board unanimously took action to approve settlement of Workers Comp Claim #512003 with employee #5861.

   - The Board met with its legal counsel and real property negotiators in closed session pursuant to Government Code Section 54956.8. Direction was provided to finalize a Purchase and Sale Agreement for the acquisition by the District of the property located at 1888 E. Highland Ave., in San Bernardino, CA.

   The Board of Trustees voted unanimously to approve a delegation of authority to the District’s Executive Vice Chancellor, or his designee, to:
   1. Execute and deliver any and all documents and otherwise do any and all things which he and legal counsel deem necessary or advisable in order to finalize a Purchase and Sale Agreement for the Properties,
   2. Pay deposits, open escrow, and otherwise perform pursuant to the terms of such final Purchase and Sale Agreement, and
   3. Bring the final Purchase and Sale Agreement to the Board for ratification.

7. PUBLIC COMMENTS ON AGENDA ITEMS
   None.

8. PRESENTATIONS
   8.1 Oath of Office – Student Trustees
       • Elijah Gerard, CHC
       • Maritza Mariscal-Medina, SBVC

   President Longville gave the Oath of Office to Student Trustees Elijah Gerard and Maritza Mariscal-Medina.

   8.2 Presentation of College Athlete Letter to Joseph Samaro—Diana Rodriguez, SBVC President
   Amended to remove the presentation from the agenda.

   8.2 California Community College Chancellor’s Office (CCCCO) Classified Staff Member of the Year,
       Mary Valdemar – Diana Rodriguez, SBVC President
Mary Valdemar was not available. The presentation will be rescheduled for the July 11 Board Meeting.

8.3 San Bernardino Chamber of Commerce Police Officer of the Year, John Carlos – Al Jackson, SBCCD Chief of Police

Chief Jackson introduced and congratulated Officer of the Year, John Carlos.

9. REPORTS
9.1 Board Committee Reports (p8)
9.2 Board Information Requests (p12)
9.3 AB 705 Update (p17)
9.4 Good News (p22)
9.5 San Bernardino Valley College Academic Senate
   Celia Huston complimented campuses and district for the work they have done.
9.6 San Bernardino Valley College Classified Senate
   Judy Rodriguez reported on Classified Employee Week and the CLI Conference.
9.7 San Bernardino Valley College Associated Students
9.8 Crafton Hills College Academic Senate
9.9 Crafton Hills College Classified Senate
9.10 Crafton Hills College Associated Students
9.11 CSEA
   Kevin Palkki thanked the Board for recognizing Delores Huerta Day and Native American Day.
9.12 CTA

10. APPROVAL OF MINUTES
10.1 May 16, 2019 (p23)
10.2 May 30, 2019 (p32)

Trustee Harrison moved approval of the minutes of May 16, 2019 and May 30, 2019. Trustee Reyes seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: None

11. CONSENT AGENDA
The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

Instruction/Student Services
11.1 Curriculum – CHC (p35)
11.2 Curriculum – SBVC (p44) Item pulled for separate action.
11.3 Donation to KVCR - 2006 Lincoln Navigator (p111)

Human Resources
11.4 Adjunct and Substitute Academic Employees (p112) Amended the course subjects and disciplines for San Bernardino Valley College 2019-20.
11.5 Appointment of Temporary Academic Employees (p123)
11.6 Non-Instructional Pay for Academic Employees (p126)
11.7 Payment of Stipends (p146)
11.8 Salary Advancement for Academic Employees (p149)
11.9 Appointment of District Employees (p151)
11.10 Employee Promotions (p155)
11.11 Placement of Classified Employees on the 39-Month Reemployment List (p157)
11.12 Tentative Agreements with CSEA (p159)
11.13 Appointment of Interim Managers (p166)
11.14 Employment Contracts for Academic and Classified Managers (p168)
11.15 Revised Management Salary Schedule and Implementation of Classification Study (p170)

Amended range 21 of the Management Salary Schedule to correct title of Senior District Director of Marketing, Public Relations, and Legislative Affairs.

Amended the job title to Senior District Director of Marketing, Public Relations, and Legislative Affairs.

Amended the title in the job description to Senior District Director of Marketing, Public Relations, and Legislative Affairs as provided in the addendum.

11.16 Employment Contracts for Executive Managers (p227)
11.17 Revised Confidential Salary Schedule and Implementation of Classification Study (p229)
11.18 Revised Executive Management Salary Schedule (p266)

**Business & Fiscal Services**

11.19 2019-20 and 2020-21 Academic Calendars (p268)
11.20 2019-20 Gann Limit (p273)
11.21 Adopt Resolutions and Signature Authorizations for State of California (p275)
11.22 Authorized Signature List (p280)
11.23 Award RFP #2019-03 and Contract to Selected Suppliers (p283)
11.24 Conference Attendance (p284)
11.25 Contracts at or Above $92,600 (p296)
11.26 District & College Expenses (p298)
11.27 District Bank Accounts (p304)
11.28 Fiscal Year 2019-20 Tentative Budget (p306)
11.29 Individual Memberships (p436)
11.30 Resolution #20190620-FS01 Regarding the Expenditure of Proposition 30 Education Protection Account Funds (p438)
11.31 Resolution #20190620-FS02 Approving Transfers from the Reserve for Contingencies to Various Expenditure Classifications (p442)
11.32 Sole Source Purchases from Forest Incentives, Ltd. (p445)
11.33 Sole Source Purchases from Stanley Convergent Security (p446)
11.34 Vacation Payout (p447)

**Facilities**
11.35 2021-22 Five Year Construction Plan (p448)
11.36 Award Bid #03-1819-02.01 and Contract to KI of Green Bay WI (p464)
11.37 Pay Applications as Disputed Claims for Jampro Construction (p466)
11.38 Resolution #20190620-FPC01 Requesting the Board of Supervisors of San Bernardino County to Establish a Tax Rate (p468)

**Other Items**
11.39 Resolution to Grant Excused Absence of Trustees Reyes and Williams (p471)

Trustee Harrison moved approval of the consent agenda as amended. Trustee Houston seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: None

**ITEMS PULLED FROM CONSENT FOR SEPARATE ACTION**
11.2 Curriculum – SBVC (p44)

Trustee Singer moved approval of the curriculum - SBVC. Trustee Houston seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: None

12. **ACTION AGENDA**
12.1 Public Hearing for College and Career Access Pathways (CCAP) Agreements – SBVC (p474)

President Longville opened a hearing for public comment on the subject of College and Career Access Pathways dual enrollment partnership agreements between the San Bernardino Community College District. Hearing no comments, the public hearing was closed.
12.2 Adoption of College and Career Access Pathways (CCAP) Agreements – SBVC (p475)
- Lifelong Learning Administration Corporation (Learn4Life)
- Provisional Accelerated Learning (PAL) & Charter Academy
- Rialto Unified School District
- San Bernardino Unified School District
- Public Safety Academy. Trustee seconded the motion.

Trustee Williams moved approval. Trustee Singer seconded the motion to adopt the Career Access Pathways (CCAP) dual enrollment partnership agreements.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: None

12.3 Stipends for Student Participation (p574) Amended the language in the recommendation and analysis as provided in the addendum.

Trustee Williams moved approval. Trustee Harrison seconded the motion to direct staff to revise BP 2015 Student Members at the next available cycle to incorporate stipends for student participation in specific capacities for the District. The board also recommends the staff to develop policies and procedures to provide stipends for associated student body designees who participate in specific capacities for the District.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: None
12.4 Board Policies for First Reading (p576)

- AP 2712 Conflict of Interest Code
- BP/AP 3590 Energy Conservation
- BP 3810 Claims Against the District
- AP 4104 Contract Education
- AP 4222 Remedial Coursework
- AP 5013 Students in the Military
- BP/AP 5020 Nonresident Tuition
- AP 5130 Financial Aid
- BP/AP 5530 Student Rights and Grievances
- BP/AP 6150 Designation of Authorized Signatures
- BP/AP 6300 Fiscal Management
- AP 6315 Warrants
- BP/AP 6340 Bids and Contracts
- BP/AP 6925 Refreshments or Meals Served at Meetings and District Events
- AP 7126 Applicant Background Investigations and Reference Checks
- AP 7145 Personnel Files
- BP/AP 7150 Evaluation
- AP 7234 Overtime
- AP 7337 Fingerprinting
- BP 7340 Leaves
- AP 7343 Industrial Accident and Illness Leave
- AP 7344 Notifying the District of Illness
- AP 7346 Employees Called to Military Duty
- BP/AP 7350 Resignations
- BP/AP 7365 Discipline & Dismissal - Classified Employees
- BP/AP 7370 Political Activity
- AP 7371 Personal Use of Public Resources
- BP/AP 7400 Travel

Trustee Harrison moved approval to accept board policies for first reading. Trustee Singer seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: None

12.5 Board Policies for Final Reading (p683)

- BP & AP 2410 Board Policies & Administrative Procedures
- AP 6350 (no BP) Contracts – Construction
- BP & AP 7120 Recruitment & Hiring
- BP & AP 7160 Professional Development
- AP 7232 (no BP) Classification Review
- BP & AP 7310 Nepotism
- AP 7336 (no BP) Certification of Freedom from TB
- BP & AP 5500 Standards of Student Conduct
- AP 5520 (no BP) Student Discipline Procedures

Trustee Harrison moved approval of board policies for final reading. Trustee Singer seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: None
12.6  Student Equity Plan for Final Reading – CHC (p735) Amended to include the background materials as provided in the addendum.

Trustee Williams moved approval to accept the 2019-2022 Crafton Hills College Student Equity Plan for final reading. Trustee Harrison seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: None

12.7  Student Equity Plan for Final Reading – SBVC (p736) Amended to include the background materials as provided in the addendum.

Trustee Williams moved approval to accept the 2019-2022 San Bernardino Valley College Student Equity Plan for final reading. Trustee Harrison seconded the motion.

AYES: Longville, Williams, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: None

12.8  College Promise Certification – New Item included as provided in the addendum.

Trustee Houston moved approval to make available the option for Crafton Hills College and San Bernardino Valley College students to participate in the Federal Direct Loan Program. Trustee Singer seconded the motion.

AYES: Longville, Harrison, Houston, Reyes, Singer, Gerard, Mariscal
NOES: None
ABSENT: Viricel
ABSTENTIONS: Williams

13.  INFORMATION ITEMS

13.1 Applause Cards (p737)
13.2 Budget Report (p742)
13.3 Clery Report (p760)
13.4 College & Career Access Pathways (CCAP) – CHC (p762)
13.5 Contracts Below $92,600 (p777)
13.6 District Volunteers (p791)
13.7 General Fund Cash Flow Analysis (p794)
13.8 MOUs between SBCCD and the CTA (p796)
13.9 New Trustee Orientation (p799)
13.10 Professional Expert, Short-Term, and Substitute Employees (p800)
13.11 Purchase Orders (p820)
13.12 Quarterly Investment Report (p831)
13.13 Resignations and Retirements (p836)

The items above were presented for information only. No action was taken.

14.  PUBLIC COMMENT ON NON-AGENDA ITEMS

None.
SBCCD Board Meeting Minutes
June 20, 2019

RECONVENE CLOSED SESSION
Closed session reconvened to finish closed session business at 6:13pm.

RECONVENE PUBLIC MEETING
Public meeting reconvened at 6:37pm.

REPORT OF ACTION IN CLOSED SESSION
None

15. ADJOURN
The next meeting of the Board: Business Meeting – July 11, 2019 at 4pm.
President Longville adjourned the meeting at 6:40pm, in memory of Spencer Wallace.

[Signature]
Joseph Williams, Clerk
SBCCD Board of Trustees