

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Board Retreat Minutes

June 23, 2020

9:00 am-4:00 pm Pacific Time

MEMBERS PRESENT

Dr. Anne L. Viricel, Chair

Dr. Stephanie Houston, Vice Chair

Gloria Macías Harrison, Clerk

John Longville, Trustee

Frank Reyes, Trustee

Dr. Donald L. Singer, Trustee

Joseph Williams, Trustee

ABSENT

Adrian Rios, SBVC Student Trustee

Alex Ramos Huaman, CHC Student Trustee

ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor

OTHERS PRESENT

Dr. Bruce Leslie, Facilitator attended via teleconference

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 9:09am. Trustee Williams led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA & NON-AGENDA ITEMS

Kevin Palkki

III. DESIGN ALLIANCE FOR BOARD

A. Strengthening the Board Relationship

B. Board Self-Assessment

1. BP 2745 Board Self-Evaluation

C. Identify Five Key Opportunities for Improvement (OFI's)

D. Set and Affirm One Key Strategy for each of the Five OFI's

E. Review Board Agenda

The Board discussed updating BP 2410 and review policies on a regular basis. It was agreed to work on the culture and mindset of the district. The Board expressed their desire for students to have the ability to register for classes at either campus at the same time. We will address any existing roadblocks and participate in regional discussions to increase student success. We will provide clear framework and baseline of common language. The Board will develop goals and make sure the next chancellor is a good fit to accomplish the goals set by the Board.

The Board reviewed and discussed goal alignment of resources and programs.

The Board discussed and agreed to develop a framework and process for goal setting.

Jose to include elements of the model framework, Bring back as a chart/table in one place for board to consider.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

The Board Self-Assessment (BSA) was administered by the Association of Community College Trustees (ACCT). The report was the result of an assessment instrument distributed to all seven trustees on May 18, 2020 as a follow-up to the January 2020 mid-year self-assessment process.

The report was an overall assessment of the board as one unit and also provided a profile of each trustees' response to each item in the assessment. The BSA assessed key characteristics of effective governance, with 37 items across nine categories: Board Organization, Policy Role & Direction, Board-Chancellor Relations, Community College and Student Relations, Community Relations, Standards for College Operations, Board Leadership, Advocating for the College, and Board Education. In addition, the instrument included five open-ended items.

Two of the highest rated items were from Advocating for the College, and one each from Community College and Student Relations, Board-Chancellor Relations, Community Relations and Standards for College Operations. Among the lowest rated items, two came from Policy Role & Direction, two from Advocating for the College, and one each from Board-Chancellor Relations, Advocating for the College, Board Education and Standards for College Operations. The overall average rating across all items in the assessment was 4.21, a .22 improvement from January.

ADJOURN

Chair Viricel adjourned the meeting at 4pm.

Gloria Macias Harrison, Clerk
SBCCD Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Board Retreat Minutes

June 24, 2020

9:00 am-4:00 pm Pacific Time

MEMBERS PRESENT

Dr. Anne L. Viricel, Chair

Dr. Stephanie Houston, Vice Chair

Gloria Macías Harrison, Clerk

John Longville, Trustee

Frank Reyes, Trustee

Dr. Donald L. Singer, Trustee

Joseph Williams, Trustee

ABSENT

Adrian Rios, SBVC Student Trustee

Alex Ramos Huaman, CHC Student Trustee

ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor

OTHERS PRESENT

Dr. Bruce Leslie, Facilitator attended via teleconference

Kristina Hannon, Vice Chancellor

Dr. Kevin Horan, President Crafton Hills College

Diana Rodriguez, President San Bernardino Valley College

Angel Rodriguez, Senior Director of Marketing, Public Affairs & Government Relations

CALL TO ORDER

Chair Viricel called the meeting to order at 9:04am.

IV. DESIGN ALLIANCE FOR BOARD/CEO

A. Strengthening the Board-CEO Relationship

B. Identify Three Key Opportunities for Improvement (OFI's)

C. Set and Affirm One Key Strategy for each of the Three OFI's

OFIs are intended for the Board as a team.

Aspen model - Jose will work with the Trustee Fellowship team to develop strategies to implement the Aspen model.

Board Education - Jose will work with the Board Advisory team to identify strategies.

Keeping community informed of district needs - Staff to provide the topics for Trustees to identify what the community needs to know and inform the chancellor. Staff to plan a landing page or something similar for the board to receive the same information in one place.

Board agendas: The Board tasked the chancellor to re-order the board agenda items to allow the board to conduct its business.

Interim Chancellor Torres shared a list of 19 items needed from the Board and highlighted:

- Establish goals and expectations for the interim chancellor
- Honor the interim chancellor's leadership role, do not direct staff
- Direct the interim chancellor as a Board, not as individual trustees
- Maintain and actively participate in the Chancellor's Recruitment Ad-Hoc Committee
- Delegate clear authority to the interim chancellor
- We need a mechanism to bring items to the board

V. CHANCELLOR RECRUITMENT

Kristina Hannon met with the Board to have discussion regarding the recruitment of a new chancellor.

VI. REVIEW & CREATE STRATEGIC DIRECTIONS (GOALS AND DIRECTIVES)

- A. Student Success
 - 1. AB 705 Implementation
 - 2. Guided Pathways Implementation
- B. Equity & Diversity
- C. Student Affordability
 - 1. Promise Program Implementation
 - 2. Student Homelessness
- D. Operational Efficiencies
 - 1. KVCR
 - 2. EDCT
 - 3. IFF
- E. Strategic Planning

Goal 1 - Student Success:

- Completion is defined as completion with less than a C. Success is defined as completion with a C or better.
- The Board is provided monthly AB 705 information reports and both colleges are compliant with AB 705. The implementation is complete and will remain a part of ongoing operations.
- Guided Pathways - Implementation of the four pillars. Proposed objective: To maximize the one-time funding to implement a Guided Pathways framework to increase student success.

Goal 2 - Equity & Diversity

- Proposed objectives to continue implementing the EEO Plan, Support ACA 5 (Weber) as recommended by the CCLC, and participate in the California Community College Equity Leadership Alliance.

Goal 3 - Student Affordability

- Promise Program implementation is complete and will become part of ongoing operations. The 2020 cohort will complete the Promise but it is not likely we will continue new students for 2021.
- Student Homelessness is being addressed by current land negotiations. Proposed objective is to develop a master plan for the swap meet property, SBVC Student Services building, and properties at Highland Ave., 8th Street, and Del Rosa.

Goal 4 - Operational Efficiencies

- KVCR – Proposed objective is to conduct a Board Strategy Session to define KVCR's purpose.
- EDCT – This is complete and will become part of ongoing operations.
- IFF – This is complete and will be removed.

Goal 5 – Strategic Plan

- A Board ad-hoc committee was created. The proposed objectives are to hire a consultant and develop a timeline.

VII. ADJOURN

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Business Meeting - July 9, 2020 at 4pm

Chair Viricel adjourned the meeting at 4pm.



Gloria Macias Harrison, Clerk
SBCCD Board of Trustees

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

Public Comment on Agenda Item VII D (Operational Efficiencies)

Board of Trustees,

My name is Kevin Palkki and I represent the classified workers of the San Bernardino Community College District. In these times of uncertainty we are tasked with spending tax payer dollars efficiently while upholding the contracts with our bargaining units. One of these efficiencies is the proper staffing for the work being done in the different areas of our District. Just 2 months ago you took action to move forward with layoffs in the area of the EDCT due to lack of funding. As much as I disagree with the decision, this was seen as an efficient resolution to the tax payers money. Just one month later we are now being notified that an Assistant Director is needed in this area. How is this efficient use of tax payers money if we just approved layoffs in this same area? After doing the research of our personnel in our District there is roughly 1 Manager position for every 4 classified worker. There are fortune 500 companies with less managers and more workers. In addition we expect teachers to teach to classes of 20 or more yet we don't expect the same ratio for our management team. This is not the only area where we see ratios that are skewed. The Police department is asking for another management position while the working staff stays the same. This would put 4 management positions into one of the smallest operational areas in our District. Do we need more support in this area? I would say yes but the support should come with more trained police officers and more security officers. The amount of overtime given in this area is not only growing but is mismanaged. Even I can acknowledge that hiring part-time Security Officer and Police Officer positions would not only be a more efficient use of the tax payer dollars but would improve the safety visibility in our District. Now that our District has put a freeze on hiring I would like to ask the board to hold accountable the decision makers of our District and ask the question is this position really needed at this time or can it wait until this pandemic is over. If we are "in the same boat" as Interim Chancellor Jose Torres states then the burden cannot be solely on the classifieds backs.

Thank you,
Kevin Palkki
CSEA #291 President