

Meeting Minutes of the Board of Trustees
November 12, 2020
4:00 pm-6:00 pm Pacific Time

MEMBERS PRESENT VIA TELECONFERENCE

Dr. Anne L. Viricel, Chair
Dr. Stephanie Houston, Vice Chair
Gloria Macías Harrison, Clerk
Frank Reyes, Trustee
John Longville, Trustee
Dr. Donald L. Singer, Trustee
Joseph Williams, Trustee
Alex Ramos Huaman, CHC Student Trustee

ABSENT

Adrian Rios, SBVC Student Trustee

ADMINISTRATORS PRESENT

Jose Torres, Interim Chancellor
Diana Rodriguez, SBVC President
Dr. Kevin Horan, CHC President

The following text was read and all votes were taken by roll call.

Governor Newsom issued Executive Order N-25-20 on March 12, 2020, and Executive Order N-29-20 on March 17, 2020. Portions of these orders relax parts of the Brown Act. In part, the orders allow elected officials to “attend” a meeting via teleconference WITHOUT having to admit members of the public into the location from which they are participating (N-25-20) and orders that “such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment” (N-29-20). Anyone wishing to participate may do so via location posted on the agenda. The meetings are also recorded. Public comments must be submitted electronically by emailing snikac@sbccd.edu. Submissions must be received 24 hours in advance of the meeting. From the comments received, staff will call each speaker to make their public comment. Submissions will be considered a public record under the Public Records Act, and are therefore subject to public disclosure. In accordance with Board Policy 2350, persons may address the Board of Trustees either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Public comments will take place at the time designated at the meeting for public comment. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, the Board may ask staff to review a matter or may ask that a matter be put on a future agenda. As a matter of law, members of the Board may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor’s Office at (909) 388-6902 as far in advance of the Board meeting as possible.

I. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Chair Viricel called the meeting to order at 4:00pm. Trustee Reyes led the pledge of allegiance.

II. PUBLIC COMMENTS ON AGENDA AND NON-AGENDA ITEMS

See attached.

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III. APPROVAL OF MINUTES

- A. 2020-10-08 Board Meeting Minutes
- B. 2020-10-22 Board Strategy Session Minutes

Trustee Reyes moved to approve the minutes of 10/8/20 and 10/22/20. Trustee Harrison seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Ramos

NOES: None

ABSENT: Williams, Rios

ABSTENTIONS: None

IV. CELEBRATIONS/PRESENTATIONS

- A. Spring 2020 Sabbatical Project Report
- B. Applause Cards

Amy Avelar reported her sabbatical project was to revamp the SBVC Chemistry 150 Laboratory Manual and write the SBVC Chemistry 150 Instructor Manual. Both were completed.

Applause recipients were recognized.

V. ACTION AGENDA

- A. Public Hearing and Acknowledgment of Initial Proposals to Reopen Negotiations with the SBCCDTA

Chair Viricel opened the public hearing for public comments. Hearing no comments, Chair Viricel closed the hearing.

Trustee Harrison moved to approve the Acknowledgment of Initial Proposals to Reopen Negotiations with the SBCCDTA and commence negotiations. Trustee Singer seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Ramos

NOES: None

ABSENT: Rios

ABSTENTIONS: None

- B. Board Policies for First Reading

Trustee Harrison moved to approve Board Policies for First Reading. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Ramos

NOES: None

ABSENT: Rios

ABSTENTIONS: None

- C. Board Policies for Second Reading and Final Approval

Trustee Singer moved to approve Board Policies for Second Reading and Final Approval. Trustee Reyes seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Ramos

NOES: None

ABSENT: Rios

ABSTENTIONS: None

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VI. CONSENT AGENDA

The Consent Agenda is expected to be routine and non-controversial. It will be acted upon by the Board at one time without discussion. Any member of the Board, staff member or citizen may request that an item be removed from this section for discussion.

- A. Instruction/Student Services
 - 1. College and Career Access Pathways (CCAP) - CHC
 - 2. Curriculum – CHC
 - 3. Curriculum – SBVC

- B. Human Resources
 - 1. Adjunct and Substitute Academic Employees
 - 2. Non-Instructional Pay
 - 3. Instructional Laboratory Make-Up Hours
 - 4. Payment of Stipends – pulled and tabled to the next meeting
 - 5. Appointment of District Employees
 - 6. Demotion in Lieu of Layoff

- C. Business & Fiscal Services
 - 1. 2021-22 Budget Calendar
 - 2. Revised Authorized Signature List for 2020-21
 - 3. Sole Source Purchases from Johnson Controls Fire Protection
 - 4. Sole Source Purchased from Media Management LLC
 - 5. Contracts at or Above \$95,200
 - 6. District & College Expenses

- D. Facilities
 - 1. Master Services Agreements and Task Orders for Bond Construction
 - 2. Award Bid #CC02-3623 and Contract to Mac Dad Builders, Inc. of Irvine, CA
 - 3. Award Bid #CC03-3640-7.01 and Contract to J.A. Urban Inc of Monrovia, CA
 - 4. Award Sole Source Contract to Trane U.S. in of Brea, CA
 - 5. CEQA Environmental Impact Report Addenda for San Bernardino Valley College and Crafton Hills College
 - 6. Award RFP 2020-06 and Contract to EMCOR Services Mesa Energy

Trustee Williams moved to approve the consent agenda with the exception of item 6.B.4. Trustee Longville seconded the motion.

AYES: Viricel, Houston, Harrison, Reyes, Longville, Singer, Williams, Ramos

NOES: None

ABSENT: Rios

ABSTENTIONS: None

ITEM PULLED FROM CONSENT AGENDA FOR SEPARATE ACTION

VI.B.4 Payment of Stipends

The item was tabled to the next meeting.

VII. REPORTS

A. Board Committee Reports

- Trustee Reyes gave a brief report on the Board Legislative Committee. The committee reviewed the draft legislative principles, newly elected and re-elected policymakers, and top legislative issues that impacted our district in 2020. At the next meeting on December 11, the committee will review and focus on the DRAFT legislative principles.

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- Trustee Harrison reported the Board Finance Committee (BFC) received our client review and are doing well considering our current environment. Jim Buysse gave a state budget update. Presentation on the process of constructing a construction management team. BFC will make a recommendation to the Board in December accept the process.
 - Trustee Williams reported the Inland Empire Trustees Association is starting to meet with very informative meetings. Trustee Reyes and Trustee Singer gave a historical perspective around the association and how it was formed. He would like feedback from the Board and faculty on competency-based education and how it impacts SBCCD.
- B. Chancellor's Report
- Interim Chancellor Torres provided a written report.
- C. Key Performance Indicators
- No report
- D. San Bernardino Valley College Academic Senate
- Amy Avelar gave a brief report and introduced the new Academic Senate President, Davena Burns-Peters, who will take office in January.
- E. San Bernardino Valley College Classified Senate
- John Feist gave a brief report.
- F. San Bernardino Valley College Associated Students
- Taylor DeBenedictis gave a brief report.
- G. Crafton Hills College Academic Senate
- Brandi Bailes gave a brief report. She reported on the resolutions, in line with the board's strategic directions, that passed at senate plenary.
- H. Crafton Hills College Classified Senate
- Alex Jaco – No report.
- I. Crafton Hills College Associated Students
- Alex Manjarrez – No report.
- J. CSEA
- Kevin Palkki gave a brief report.
- K. CTA
- Meridyth McLaren gave a brief report.
- L. Police Officers Association
- James Quigley gave a brief report.
- M. San Bernardino Valley College President
- President Rodriguez provided a written report.
- N. Crafton Hills College President
- President Horan provided a written report.

VIII. INFORMATION ITEMS

- A. Analysis of AB 705 Compliance, Implementation, and Student Success
- B. Board Master Planning Action Calendar
- C. Budget Report
- D. Coronavirus (COVID-19) Return to the Workplace Plan Updated
- E. General Fund Cash Flow Analysis
- F. Contracts Below \$95,200
- G. MOUs between SBCCD and the CSEA
- H. MOUs between SBCCD and the CTA
- I. Non-Bond Construction Contracts, Change Orders, and Amendments (Below \$60,000)
- J. PARS Pension Rate Stabilization Trust Account Actions
- K. Professional Expert, Short-Term, and Substitute Employees
- L. Purchase Order Report
- M. Quarterly Investment & Deposit Report

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IX. ANNOUNCEMENT OF CLOSED SESSION ITEMS

- A. Conference with Labor Negotiators
Government Code 54957.6
Agency Representatives: Jose F. Torres and Kristina Hannon – CSEA, CTA, Management/Supervisors, and Confidential Employees
- B. Public Employee Discipline/Dismissal/Release/Non Re-Employment
Government Code 54957 (2 cases)
 - 1. Termination of Employee #27000
- C. Conference with Legal Counsel – Anticipated Litigation
Government Code 54956.9(d)(2) (1 case)
- D. Conference with Legal Counsel – Existing Litigation
Government Code 54956.9(e)(3) or (d)(1) (1 case)

X. CONVENE CLOSED SESSION

Chair Viricel convened to closed session at 5:06pm.

XI. RECONVENE PUBLIC MEETING

Public meeting reconvened at 6:25pm.

XII. REPORT OF ACTION IN CLOSED SESSION

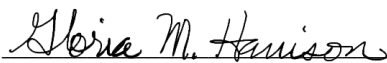
On November 12, 2020, the Board Unanimously took action to approve the termination of employee #27000.

XIII. ADJOURN

Chair Viricel adjourned the meeting in honor of our Veterans at 6:27pm.

The next meeting of the Board: Zoom Conference <https://cccconfer.zoom.us/j/549366869>

Business Meeting – December 11, 2020 at 4pm



Gloria Macias Harrison, Clerk
SBCCD Board of Trustees



Monthly Public Comments and Reports

Public Comment on Agenda Item #6.A.1 College and Career Access Pathways (CCAP) - CHC

Submitted by: Sara Mooney

Greetings, members of the board, Chancellor, presidents, and the San Bernardino Community College District team--

My name is Sara Mooney and I am the Regional Affairs Director at the Campaign for College Opportunity. We are a non-profit organization that has advocated for and monitored implementation of policies that increase access and success across our three segments of public higher education.

We are excited to see Crafton's expansion of dual enrollment offerings via the College and Career Access Program. Students who take advantage of community college courses while in high school can gain valuable skills, complete more credits, and have a shorter time to degree and transfer than their non-dual enrollment peers.

For all of the district's dual enrollment offerings, we hope that Trustees will demonstrate leadership by ensuring that low income, Black, Latinx, Asian and Indigenous students are proportionally represented in these courses. Nationally, privileged students are more likely to enroll in DE courses, only increasing opportunity gaps.

We urge the Board and the Chancellor to support Crafton and Valley colleges in recruiting and retaining historically underrepresented and underserved students in dual enrollment offerings. This will require disaggregated data for the programs, support for counselors and faculty around implicit bias training and professional development, and encouragement of culturally relevant outreach materials and programming for the high school partners.

Dual enrollment offers enormous promises for students and the district, please ensure that promise is kept for Black, Latinx, Asian, Indigenous and low-income students.