

Meeting Minutes

November 16, 2010

5:00 p.m., Board Room

Members Present

James Booth, Ron Coats, Richard Greenhagen, William Martinez, Ron Peavy, Kent Van Gelder, Monica Aguilar (for Marina Serna)

Members Absent

Judi Battey, Larry Edmundson, Susan Nieblas

District Staff Present

Gloria Harrison, President, CHC

Charlie Ng, Interim Vice Chancellor Fiscal Services

Steve Sutorus, Business Manager

Alisa Moore, Director of Marketing & Public Relations, District and CHC

Jim Hansen, Vice President Administrative Services, SBVC

Mike Strong, Interim Vice President Administrative Services, CHC

Guests Present

Del Benson, Kitchell/BRJ

Domingo Camarano, Kitchell/BJR

Aaron Contreras, Student, CHC

Deborah Crowley, Partner, Eadie & Payne

Steve Worley, Tilden-Coil

Welcome/Introductions

Ron Coats, Chairperson, called the Citizens Bond Oversight Committee to order at 5:00 p.m. in the Board Room of the San Bernardino Community College District. Self introductions were made.

Election of New Chairperson and Vice Chairperson

Ron Coats called for nominations. Kent Van Gelder moved and Ron Peavy seconded a motion to retain the current Chairperson and Vice Chairperson. The motion carried by consensus and Ron Coats and James Booth were re-elected for an additional term.

Approval of August 24, 2010 Minutes

Ron Peavy stated that at the March 4, 2010 meeting, Laurie Stalnaker raised the issue of apprenticeship and expressed her desire to have local apprentices participate in the bond program. Steve Lohr advised that the District would get back to the committee regarding her request. Ron Coats asked at that time if this information could be disseminated to the

committee members via email. Ron Coats said that this information was never received and asked again that the District make this information available as quickly as possible.

Kent Van Gelder moved and Ron Peavy seconded a motion to approve the March 4, 2010 minutes. The motion was carried by consensus and the minutes were approved.

Public Comment

There was no public comment.

2010 Bond Construction Fund Audit

Deborah Crowley, partner at Eadie and Payne, presented an overview of the Prop 39 Bond Construction Fund Financial and Performance Audits. She stated these financial statements are the responsibility of the District's Prop 39 Bond Construction Fund's management, and it is her company's responsibility to express an opinion on these financial statements based on the audit.

The audit was conducted in accordance with generally accepted auditing standards. Those standards require that the audit is planned and performed to obtain reasonable assurance about whether the financial statements are free of material misstatement. The audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

The financial statements present only the District's Prop 39 Bond Construction Fund. Deborah stated the financial statements referred to present fairly the financial position of the District's Prop 39 funds. All the expenditures were made in compliance with Prop 39. There were no audit findings.

Eadie & Payne has been auditing the Prop 39 bond construction fund since 2002. Deborah stated the District has been very conservative on how it spends its bond funds and not spending in areas where it could do so.

The following questions were asked: What is the rate of return on the investments? How are the bonds invested? What about insurance on the bonds? What is the return on the funds in the County treasury? Can we move these bonds into another account to get a larger return? What has been the rate of return since inception? Charlie Ng and Steve Sutorus said the District will follow up on these questions and get the information to the committee members.

Charlie Ng introduced CHC students Aaron Contreras and Monica Aguilar. Ron Coats welcomed the students.

Collection of Work Force Demographics

Del Benson said we have been working on a process to collect demographic information, and a proposal was submitted to the construction manager to revisit and revitalize this area in the contracts. We have created language to include in the bid documents that asks for a reporting of ethnicity and location of contractors. The formal proposal is expected in two weeks.

Compliance Monitoring Unit Regulation Repealed

It was the District's intention to send the Compliance Monitoring Unit Regulation to the CBOC but the legislation was repealed by the State.

Measure P

Del Benson presented a PowerPoint on the Measure P bond projects. James Booth asked why the District did not go for LEED Gold Certification. Del responded that the higher achievement is more costly and LEED Silver is an amiable target. James said that ultimately the District will need to cut in other places to keep these new facilities operating. Ron Coats asked if it could be noted when we spend less money than expected. Del Benson said that could be done.

Measure M

Del Benson presented a PowerPoint on the Measure M bond projects.

Ron Coats asked how many parking spots will be included in the parking structure at CHC. The response was 710 spots.

Draft 2009-10 Annual Report

Alisa Moore distributed the latest draft of the CBOC report for review. She provided her contact number in case anyone had any changes to the report.

Next Committee Meeting

The next meeting will be held on Tuesday, March 15, 2011.

Adjournment

Ron Coats adjourned the meeting at 5:55 p.m.

Jackie F. Buus, Recorder