114 South Del Rosa Drive
San Bernardino, CA 92408
www.sbccd.org

Architectural Services
Consultant Registration Form

Send three copies of the completed registration form to: San Bernardino Community College District, Facilities Project Management, Attn: Scott Stark, 114 S. Del Rosa Drive, San Bernardino, CA 92408. The registration form must be received at above address no later than **3 p.m. on April 25, 2012.**

Company Information:

Name of Firm: _____ Year Established: _____

Street Address: _____ County: _____

City, State, Zip: _____

Phone #: _____ Fax #: _____

Email Address: _____ Website: _____

Legal Name of Firm (as it would appear on a contractual agreement)**:**

_____

Firm Principals and Key Individuals (authorized to sign bids, proposals and contracts)**:**

Name:_____ Title: _____

Name:_____ Title: _____

Name:_____ Title: _____

Name:_____ Title: _____

Name:_____ Title: _____

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Total Number of Full-time Employees at This Location:

☐ 1-5 ☐ 6-10 ☐ 11-25 ☐ 26-50 ☐ 51 or more

Number of current State of California Licensed Architects:

☐ 1-5 ☐ 6-10 ☐ 11-25 ☐ 26 or more

Related In-House Professional Services:

☐ Mechanical Engineering ☐ Structural Engineering ☐ Electrical Engineering ☐ Architect
☐ Civil Engineering ☐ Commissioning ☐ Landscape ☐ Other:

Average Construction Cost for Typical Projects that Firm Provides Architectural Services:

☐ $1-5M ☐ $6-10M ☐ $11-20M ☐ $21-50M ☐ $50M or more

Previous San Bernardino Community College District (SBCCD) Experience:

Has the firm at this location previously provided professional services to the SBCCD?

☐ Yes ☐ No If yes, please list.

Campus: Project: Date:

_____

_____

_____

Brochure/Exhibits (optional)**:**

Provide 3 brochures, 8 ½" x 11" format. If bound, bind with the completed application in front. Brochure should not be more than 20 pages (single side equivalent). Oversize brochures will not be accepted.

SAN BERNARDINO COMMUNITY COLLEGE DISTRICT

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References:
Provide five references familiar with work of your firm on college, university or K-12 projects, at least 4 of which are RENOVATION references.

Name: Institution: Title: Telephone:

_____

_____

_____

_____

_____

Projects:
List recent projects indicative of firm experience in ARCHITECTURAL RENOVATION DESIGN. Emphasis should be on Higher Education projects, but it is acceptable to list projects that share traits with college or university projects. Approximate construction costs are acceptable.

Project Name: _____

Location (City/State): _____

Year Completed: _____ If not complete, status: _____ Construction Cost: $ _____

Project Name: _____

Location (City/State): _____

Year Completed: _____ If not complete, status: _____ Construction Cost: $ _____

Project Name: _____

Location (City/State): _____

Year Completed: _____ If not complete, status: _____ Construction Cost: $ _____

Project Name: _____

Location (City/State): _____

Year Completed: _____ If not complete, status: _____ Construction Cost: $ _____

Project Name: _____

Location (City/State): _____

Year Completed: _____ If not complete, status: _____ Construction Cost: $ _____

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Projects:
List recent projects indicative of firm experience in ARCHITECTURAL DESIGN for NEW CONSTRUCTION. Emphasis should be on Higher Education projects, but it is acceptable to list projects that share traits with college or university projects. Approximate construction costs are acceptable.

Project Name: _____

Location (City/State): _____

Year Completed: _____ If not complete, status: _____ Construction Cost: $ _____

Project Name: _____

Location (City/State): _____

Year Completed: _____ If not complete, status: _____ Construction Cost: $ _____

Project Name: _____

Location (City/State): _____

Year Completed: _____ If not complete, status: _____ Construction Cost: $ _____

Project Name: _____

Location (City/State): _____

Year Completed: _____ If not complete, status: _____ Construction Cost: $ _____

Project Name: _____

Location (City/State): _____

Year Completed: _____ If not complete, status: _____ Construction Cost: $ _____

Briefly state your firm's approach to RENOVATION design:

_____
_____
_____
_____
_____
_____
_____
_____
_____

Briefly state your firm's approach to Project Close-out:

_____
_____
_____
_____
_____
_____

Self-Ranking of Recent Experience/Special Expertise:

Mark boxes that correspond to recent project experience or bona fide expertise in a particular project type. This self- ranking must reflect current capabilities and expertise.

Note: Applications that check all boxes or check experience that appears to be incongruous will be scrutinized. Overlap of related building types or expertise is anticipated. An accurate representation of current capabilities will benefit all parties.

- ☐ DSA
- ☐ K-12
- ☐ Community College
- ☐ University
- ☐ Federal Government
- ☐ State of California
- ☐ Municipal Government

- ☐ Existing Site Assessment and Report Preparation
- ☐ Existing Building Assessment and Report Preparation
- ☐ Existing Mechanical and Electrical Equipment Assessment
- ☐ Energy Master Plans
- ☐ Peer Reviews
- ☐ Phased Projects
- ☐ Building Renovation Projects
- ☐ Historic Buildings

- ☐ Multi-story Structure 2-5 Floors
- ☐ Cast in Place Concrete Structure
- ☐ Reinforced Masonry Structure
- ☐ Steel Un-bonded Brace Frame Structure

- ☐ Biological Science
- ☐ Cafeteria/Food Service
- ☐ Student Center
- ☐ Computer Facility/Center
- ☐ Health Clinic
- ☐ Allied Health
- ☐ Library/Information Resources Center
- ☐ Museum & Gallery
- ☐ Performing Arts Facility/Theatre
- ☐ Physical Science
- ☐ Student Recreation Center
- ☐ Student Services

- ☐ Administration
- ☐ Aeronautics
- ☐ Aquatic Facility
- ☐ Art
- ☐ Architecture/Environmental Design
- ☐ Bookstore
- ☐ Business Administration/Student Business Services
- ☐ Central Plant and Cooling Plant
- ☐ Child Care
- ☐ Criminal Justice/Police Science
- ☐ Refrigeration/Air Conditioning
- ☐ Education
- ☐ Engineering
- ☐ Emergency Services
- ☐ Home Economics/Restaurant Management
- ☐ Humanities
- ☐ Industrial Arts/Auto Shop/Welding
- ☐ Language Arts
- ☐ Music
- ☐ Physical Education/Gymnasium/Dance Studios
- ☐ Physical Education/Pools
- ☐ Physical Education/Stadium/Fields

- ☐ Psychology
- ☐ Social Science
- ☐ Fire Technology

- ☐ Amphitheater
- ☐ Parking Lot
- ☐ Parking Structure
- ☐ Cogeneration Plant, Building & Equipment
- ☐ Site Development
- ☐ Stadium
- ☐ Utilities/Infrastructure/Telecom
- ☐ Campus wide ADA Improvements

- ☐ Corporation Yard
- ☐ Other:_____

- [ ] Scheduling
- [ ] Estimating
- [ ] Constructability Review
- [ ] Programming
- [ ] Sustainability Plans
- [ ] Other:_____

RENOVATION SPECIFIC:

- [ ] Seismic Retrofit
- [ ] Seismic Bracing
- [ ] Exterior walls shot-crete at seismic retro area
- [ ] Structural Steel Purlins and Drag Elements
- [ ] Hold Downs, Anchor Bolts
- [ ] EEM's – Energy Efficiency Measure Implementation
- [ ] Space Planning
- [ ] Furniture Lay-out with ADA compliance
- [ ] Fixed Furnishings and Equipment (FF&E)
- [ ] Landscape and Irrigation Upgrades
- [ ] Elevator Refurbishment
- [ ] District Standard Implementation
- [ ] New Roof and Hatches
- [ ] Interior and Exterior Doors: New or Replace
- [ ] Power Distribution Upgrades
- [ ] GFCI Outlets
- [ ] Computer Lab Renovations
- [ ] Plumbing System Upgrades
- [ ] HVAC System Upgrades
- [ ] Stairway Upgrades
- [ ] Plumbing Fixture Replacement
- [ ] Slab on Grade Concrete
- [ ] Fire Alarm Replacement
- [ ] Hazmat Abatement: Asbestos Remediation
- [ ] Cooling Tower Replacement
- [ ] Floor Finishes: New or Replace
- [ ] Patch and Repair of Finishes
- [ ] Lighting and Fixtures: New or Replace
- [ ] Interior Wall Finishes: New or Replace
- [ ] New Partitions
- [ ] Sanitary Waste Systems : New or Replace
- [ ] Domestic Water System Upgrades
- [ ] Sewage Ejector Pump Replacements
- [ ] Systems Repipe: Sanitary, Plumbing, Domestic
- [ ] Door Hardware Upgrades
- [ ] Selective Demolition
- [ ] Relocate Portables
- [ ] Portable Site Development
- [ ] Modular Partitions
- [ ] Handrails and Stairs: New Pipe and Railings
- [ ] Stud Wall Framing: New or Replace
- [ ] Gyp Walls: New or Replace
- [ ] Stair Striping: New or Replace
- [ ] Hardscape: Pedestrian Walkways to be ADA Compliant
- [ ] Erosion Control
- [ ] Metal Decking: New or Replace
- [ ] Signage: Interior and Exterior: New or Replace

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We authorize SBCCD to make appropriate inquiries as necessary to verify the information presented herein. Material misrepresentation will be grounds for revocation of application. SBCCD may seek additional information relative to the experience or qualification of applicant or firm.

Submitted by:

Name of Firm:

Name of Signer:	Title:
Signature:	Date:
Contact Phone #:	Email Address:

Please review application for completeness. <u>Incomplete or unsigned registration forms will not be accepted.</u>

Submission requirements:

1. Registration form executed and signed
2. Schedule of Hourly Rates
3. Organizational Chart
4. Brochure: Optional