



**HSI
Committee
Minutes**

Meeting Date	December 4, 2018
Meeting Time	1:00 p.m.
Location	SBCCD Board Room 114 S. Del Rosa Dr., San Bernardino

Members Present

Scott Thayer	Joe Cabrales	Kristina Hannon	Mariana Lopez
Sylvia Juarez	Enrique Murrillo		
Heather Ford (recorder)			

Agenda Items	Discussion	Action Items/Tasks
I. Call to Order	called the meeting to order at 1:07 p.m.	
II. Approval of Minutes	The Committee tabled the minutes from 10/8/2018 until January 14, 2019 meeting.	Action Item - Tabled
III. Current Topics	<p>1. EEO data for students and employee demographics – K. Hannon.</p> <p>K. Hannon reviewed the 2017/18 EEO data. CHC, District, and SBVC full time instructional staff, classified/non-instructional staff demographics. K. Hannon has been invited to present at SBVC to go over retention and recruitment efforts. She is working with professional development and the EEO committee to increase retention and recruitment efforts. E. Murrillo recommended a shared governance. S. Thayer commented we have campus assemblies and district assembly and other committees that take part in shared governance.</p> <p>2. GradGuru App – J. Cabrales J. Cabrales reviewed GradGuru app that CHC extended trial. GradGuru takes the master calendar(s) and will integrate with the user’s calendar. The GradGuru app can target market events/calendar items based on audience preferences. There are notifications that cannot be opted out of such as financial aid department, admissions, counseling/mental health, etc.</p> <p>3. SBCCD’s Educational Opportunities Help Desk at the Mexican Consulate in San Bernardino – M. Lopez</p> <p>M. Lopez reviewed her daily duties at the Mexican Consulate. She commented on the success rate of the VEO presentations and who has enrolled at our colleges. After meeting with a perspective, she follows up continually to encourage, answer questions, personal and professional development which she leads onto campus resources, etc.</p> <p>E. Murrillo asked how his programs can partner. M. Lopez and E. Murrillo will follow up with each other.</p> <p>4. Advocacy Breakfast – S. Juarez reported CHC had a breakfast for advocates. It was mainly a conversation of providing student paths. Met with Advocacy group out of Sacramento, 109 responded to survey – financial aid, mental</p>	

	<p>health, and legal resource. CHC is moving toward being the hub for undocumented students.</p> <p>Announcements – E. Murrillo – Civic engagement, democracy, senses, Save the date Week of March 28, 2019 summit.</p> <p>PBS News Hour – tonight special <i>Latino Education in the IE</i>. E. Murrillo will be featured.</p> <p>S. Thayer – SBVC presented at HACU in October and in Alabama regarding student success.</p>	
VII. Next Steps	<p>Next Meeting: January 14, 2019, 1:00 – 2:30 p.m. SBCCD Board Room</p>	
VIII. Adjournment	<p>Meeting adjourned 2:03 p.m.</p>	

Respectfully submitted,

Heather Ford
Executive Administrative Assistant
Office of the Chancellor
San Bernardino Community College District