

# Parking & Traffic Rules & Regulations

## DISTRICT POLICE

It is a policy of the Board of Trustees for the San Bernardino Community College District to protect members of the entire campus community and the property of the District. In accordance with this policy, the District maintains a Police Department 24 hours a day, 7 days a week. The officers are sworn and duly Commissioned Police Officers of the State of California as defined in section 830.32 of the Penal Code and 72330 of the California Education Code and authority extends to anywhere within the state.

**FOR NON-EMERGENCIES:** Contact the San Bernardino Community College District Police Department Office at (909)384-4491. Our office is located at Campus Center, Room 100. This number would be the number to call in order to locate or turn in lost articles or to relay concerns for personal safety or questions regarding parking rules and regulations.

**TO REPORT ANY CRIMINAL ACTION OR A LIFE-THREATENING EMERGENCY:** Dial 911. To report suspicious behavior or a crime, call the SBCCD PD at (909) 384-4491.

## 1. GENERAL INFORMATION

Welcome to the San Bernardino Community College District. This pamphlet contains the basic information you need to drive and park on the property of the San Bernardino Community College District. The regulations in it are designed to facilitate access to the college for everybody. Please follow all traffic regulations to avoid receiving a citation and possible fine.

All persons operating a vehicle on District-controlled property are required to comply with San Bernardino Community College District "Traffic and Parking Rules and Regulations" and the California Vehicle Code. All persons are required to observe the posted maximum mph speed limit on streets and parking lots, and regulatory signs and postings. To protect your vehicle and its contents, **LOCK YOUR CAR!!!**

Any person who operates or parks a motor vehicle on District property is subject to District Parking and Traffic Regulations and the provisions of the California Motor Vehicle Code. **Valid and properly displayed decals/permits are required to park at San Bernardino Community College District locations at all hours**

**Monday through Thursday and Friday until 4:30 pm.**

Vehicles will not be given parking citations beginning Fridays at 4:31 pm through Monday at 6:59 am.

### LIABILITY

The Board of Trustees of the San Bernardino Community College District, its administration, or other employees are not and shall not be liable under any circumstances for loss or damage to vehicles or contents thereof parked or stored on District property by fire, theft, or any other cause whatsoever.

## 2. PARKING PERMITS

All vehicles parking on grounds owned and operated by the San Bernardino Community College District must display a current parking decal permit or daily parking pass receipt on the lower left driver side windshield facing outward with the number of the permit clearly visible. Motorcycles are free to park in designated areas only. Daily parking permit ticket vending machines are located in Lots # 1, 3, 5, 7, 8, 9, 10 & 11.

Staff Permits are for the exclusive use of faculty and staff and are not transferable.

A vehicle with an authorized State disabled placard, and a current parking permit, may park in any designated disabled parking space. Disabled persons should not park in restricted areas, i.e. vendor, loading and no parking areas, etc.

To purchase a parking decal visit [www.valleycollege.edu/webadvisor](http://www.valleycollege.edu/webadvisor).

Parking Decal/Permit Fees				
Automobiles	Summer Session WebAdvisor	Fall or Spring Semester WebAdvisor	Annual	Daily Permit Vending Machines
Students	\$20	\$35	\$90	\$3
Staff	\$20	\$35	\$90	N/A

### REPLACEMENT PERMITS/FEES:

Replacement of a current permit is required if it is damaged, lost or stolen. The damaged permit must be returned to the AD/SS building, Room 206. Persons who cannot produce the damaged permit and identification will be required to purchase a new permit at the original purchase price. Lost and Stolen parking decals are not replaceable or refundable.

## 3. DESIGNATED PARKING AREAS

**Designated Areas:** Students, dependents, and relatives of employees are prohibited from using employee/staff parking lots.

**Bicycles:** Bicycles must be parked in areas designated for bicycles. Bicycles may not be brought into buildings. Bicycles causing an obstruction will be removed.

**Mopeds:** There are areas designated for bicycles and mopeds. A moped is a motorized bicycle with pedals used for propulsion. Two-wheeled motor vehicles without pedals are classified as motorcycles. Mopeds must be operated as a bicycle with the motor off, except on roadways and in parking areas.

**Motorcycles:** Motorcycles must be parked in areas designated for motorcycles. Motorcycles may not be operated in areas other than roadways or parking lots.

**Skateboards, Roller Skates & Scooters:** are not permitted on sidewalks, driveways, paths or in the inner perimeter of the campus per District Policy and Vehicle Code 21113 (a).

**Visitor(s)/Vendor(s):** may park in student parking while displaying a current Visitor/Vendor pass on the lower left side of the windshield facing outward with the information clearly visible. Visitors/Vendors can contact Campus Business Office AD/SS Room 206 to request a Visitor/Vendor pass or by calling (909) 384-4453. **Student and employees are prohibited from parking in designated visitor/vendor spaces.**

## 4. OTHER PARKING REGULATIONS

All vehicles parked on grounds owned or operated by the San Bernardino Community College District shall clearly display a current parking permit or daily parking pass on the lower left driver side windshield facing outward with the number of the permit clearly visible. The permit or daily pass in any other area of the vehicle is a violation and subject to citation.

- No parking is allowed in any area that does not have a clearly marked parking stall.
- No person shall park in an area, posted or marked for "Disabled Parking Only", unless a valid State issued disabled person placard and current student parking decal/permit is displayed on the vehicle.

- No student or staff member shall park a vehicle in a stall that is posted or marked as visitor or guest or any other marked or reserved stall.

Painted curbs are an indication of restricted parking and the color of the curb denotes the type of parking allowed as follows:

- **RED ZONE** - Indicates no parking or stopping anytime.
- **YELLOW ZONE** - Indicates an area for loading and unloading of freight not to exceed a 30 minute time limit. Vehicles exceeding the posted time limit will be cited.
- **GREEN ZONE** - Indicates time limit parking. Time limits shall be posted. Vehicles exceeding the posted time limit will be cited.
- **BLUE ZONE** - Indicates Disabled Person Parking. Vehicles not displaying a valid State issued Disabled Person Placard and current parking decal will be cited.
- No person shall sleep in or remain overnight in any vehicle parked on grounds owned or operated by the District. Overnight parking is prohibited.
- No person shall abandon, or leave standing any vehicle or motorized cycle on the District premises for 72 or more consecutive hours without permission of the District Police Department. Violations will result in vehicle removal and storage under authority of the California Vehicle Code.
- Vehicles parked in any stall marked or posted STAFF without the proper decal/daily permit shall be cited.
- No person shall leave any animals or minor children unattended in a vehicle.
- All vehicles parked on campus must be currently registered with DMV and have proper display of license plates.
- Any vehicle found displaying a parking permit that has been reported lost or stolen will be cited and may be criminally prosecuted for possession of such a permit.

### TRAFFIC REGULATIONS

- No person shall fail to obey any sign or signal erected to carry out these regulations or the California Vehicle Code.
- No person shall operate a vehicle, motorized cycle, or bicycle on District property at a speed in excess of posted speed limit except emergency vehicles.
- The driver of any vehicle or motorized cycle shall yield the right of way to a pedestrian crossing any roadway.
- No person shall operate any vehicle, motorized cycle, or bicycle on any walkway, field, or landscaped area. Exceptions include emergency and maintenance vehicles or obtaining permission from District Police in advance.

## 5. CITATIONS

Vehicles may be issued citations for illegal parking, failure to display a current parking decal/daily permit, or any other violation of the parking rules and regulations of the campus. California Vehicle Code violations will be enforced and traffic tickets can be issued.

Citations are paid online at [www.paymycite.com/sbvc](http://www.paymycite.com/sbvc). For further questions, please call (888) 919-5529.

Payments must be made within 21 days of the date the citation was issued. When fines are not paid within the time restrains, the fine is doubled and a hold will be placed on the license plate registration at DMV.

## 6. CONTESTING PARKING CITATIONS

Any person who feels that a citation was issued in error may contest the parking citation online at [www.paymycite.com/sbvc](http://www.paymycite.com/sbvc) "For Administrative Review." An appeal must be filed in accordance with the California Vehicle Code timelines and the procedures set forth on the citation notice. According to California law, disregarding of citations will result in the filing of a complaint and renewal of vehicle registration is contingent upon compliance. Any vehicle with five or more outstanding parking citations is subject to tow and storage at owner's expense.

## 7. PAYMENT PLAN

A registered owner (CVC 460, 505) or person responsible for vehicle citations received on San Bernardino Community College District property shall be eligible to enroll in a payment plan when they have MULTIPLE unpaid parking citations. The request for a payment plan must be made before the citation is transferred to DMV for collection. (21 days after issue of the citation).

Once the payment plan is in place and the individual is adhering to its terms, an itemization of unpaid parking penalties and service fees will not be filed with the DMV (also known as a "DMV Registration Hold") and any DMV Registration Hold in place will be temporarily removed pending satisfactory completing the payment plan.

At plan enrollment, an initial payment of \$25 or 10% of the amount owned (whichever amount is greater), plus a \$25 enrollment fee, is required.

For more information about the payment plan, please visit [www.paymycite.com/sbvc](http://www.paymycite.com/sbvc) or call (888) 919-5529.

## 8. CLARIFICATION OF PARKING AND TRAFFIC REGULATIONS

Any questions regarding campus parking rules and regulations should be directed to the District Police Department at 909-384-4491. Any questions regarding the payment of a citation, disputing a citation or payment plan options should be completed online at [www.paymycite.com/sbvc](http://www.paymycite.com/sbvc) or by calling (818) 919-5529.

# Parking & Traffic Rules & Regulations



701 S. Mt. Vernon Ave.  
 San Bernardino, CA 92410  
 Campus Center, Room 100  
 (909) 384-4491 - Fax (909) 884-2929

**Business Office Hours:** Mon. - Fri. 8:00 a.m. - 4:30 p.m.  
**Summer Hours:** Mon. - Fri. 8:00 a.m. - 6:00 p.m.



SBCCD. PD