



District Assembly

SBCCD Board Room, 114 S. Del Rosa Drive, San Bernardino CA 92408

Meeting Agenda – February 6, 2018, 3:00 PM

Link to access APs/BPs <https://www.dropbox.com/sh/vbmkf3rh43g335a/AADlgtJa8l5JqAfw2KOT88bga?dl=0>

I. Welcome & Introductions

Denise Allen, Chair

II. Chancellor's Report

III. Approval of Minutes

December 5, 2017 (**attachment #1**)

IV. Old Business

A. Policies & Procedures for Re-review and Consideration and/or Reconfirmation for Approval

- a. AP 2410 Board Policies and Administrative Procedures
- b. AP 2510 Collegial Consultation
- c. BP 3226 Awards
- d. AP 3430 Prohibition of Harassment
- e. BP 3710 Securing of Copyright
- f. BP & AP 3915 Printing
- g. BP & AP 5050 Student Success and Support Program (DA 4.4.17)
- h. BP 6307 Debt Issuance and Management
- i. BP 7120 Recruitment and Hiring
- j. BP 7130 Compensation
- k. BP & AP 7150 Evaluation
- l. AP 7260 Classified Supervisors and Managers - This one has some issues with the revised language - as all positions should be flown
- m. AP 7365 Discipline and Dismissal - Classified Employees
- n. AP 7385 Salary Deductions

B. Chapter Owners to Facilitate Completion and Submit to District Assembly

- a. BP & AP 3715 Intellectual Property (pulled 5.2.17 declared Academic and Professional) Note: was re-agendized on Sept 17 DA agenda
- b. BP & AP 3280 Grants (pulled on 5.2.17)
- c. BP & AP 6250 Budget Management (pulled on 3.7.17 by J. Torres)
- d. BP & AP 6300 Fiscal Management (pulled on 3.7.17 by J. Torres)
- e. AP 6305 Reserves – brand new advised (pulled on 3.7.17 by J. Torres)
- f. BP & AP 6340 Bids and Contracts (pulled on 3.7.17 by J. Torres)
- g. AP 6370 Contracts - Personal Services – brand new required (pulled on 3.7.17 by J. Torres)

V. New Business

- h. AP 6950 Drug and Alcohol Testing (U.S. Department of Transportation) – brand new required (pulled on 3.7.17 by J. Torres)
 - i. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies brand new required (pulled on 4.4.17 and declared Academic And Professional)
 - j. AP 7250 Educational Administrators (discussed on 4.4.17 & 5.2.17 - request to clarify the meaning of: Subject matter expert)(note: AP needs to come back to DA as this is the one with the language about the Prof Expert and the Managers teaching a class)
- A. Policies & Procedures for 1st Read
- a. BP 2410 Board Policies and Administrative Procedures
 - b. BP 2365 Recording
 - c. BP & AP 2435 Evaluation of the Chancellor
 - d. BP & AP 2610 Presentation of Initial Collective Bargaining Proposals
 - e. AP 2712 Conflict of Interest Code (legal update #31)
 - f. BP 2717 Personal Use of Public Resources
 - g. BP 2720 Communications Among Board Members
 - h. BP & AP 2735 Board Member Travel
 - i. BP 6320 Investments
 - j. P 7210 Academic Employees
 - k. BP 7260 Classified Supervisors and Managers
- B. Chapter Owners to Facilitate Completion and Submit to District Assembly
- a. BP & AP 3505 Emergency Response Plan
 - b. BP & AP 5110 Counseling (note BP is complete AP is not – need to see where it is now)
 - c. BP & AP 5150 Extended Opportunity Programs and Services
 - d. BP & AP 5420 Associated Students Finance – AP is brand new required
 - e. BP & AP 7100 Commitment to Diversity – AP is brand new optional (note: BP is complete AP was pulled by DA on 11.14.17)
 - f. AP 7213 Part Time Faculty: Benefits – brand new optional (note: AP was pulled by DA on 11.14.17)
 - g. AP 7240 Confidential Employees (note: AP was pulled by DA on 11.14.17)
 - h. BP 7250 Educational Administrators - legal update #31
 - i. AP 7380 Retiree Health Benefits: Academic Employees – brand new required(note: AP was pulled by DA on 12.5.17 to be forwarded to CTA for input and review)
- C. Academic Senates Are Working On
- a. BP & AP 4010 Academic Calendar (goal is to get to DA in March)
 - b. BP & AP 4020 Program, Curriculum, and Course Development – legal update #31 (goal is to get to DA in April)(This one is being reviewed by the college curriculum committees)

- c. BP & AP 4060 Delineation of Functions Agreements – brand new advised (goal is to get to DA in May)
- d. BP & AP 4070 Course Auditing and Auditing Fees (goal is to get to DA in March)
- e. BP & AP 4101 Independent Study - brand new optional (goal is to get to DA in March)
- f. BP & AP 4102 Career and Technical Education Programs (goal is to get to DA in March)
- g. BP & AP 4103 Work Experience (goal is to get to DA in March)
- h. AP 4104 Contract Education (this one was on the 16-17 list - need to check where it is at now)
- i. BP & AP 4110 Honorary Degrees – brand new optional (10.3.17 DA recommended not implementing this one this year).
- j. AP 4227 Repeatable Courses – legal update #31 (goal is to get to DA in March)(sent to AS Presidents to agendaize on 1.25.18)
- k. AP 4228 Course Repetition - Significant Lapse of Time – legal update #31 (goal is to get to DA in March)(sent to AS Presidents to agendaize on 1.25.18)
- l. AP 4229 Course Repetition - Variable Units – legal update #31 (goal is to get to DA in March)(sent to AS Presidents to agendaize on 1.25.18)
- m. BP & AP 4240 Academic Renewal (goal is to get to DA in March)
- n. BP & AP 5010 Admissions (this one was on the 16-17 list - need to check where it is at now)
- o. BP & AP 5020* Nonresident Tuition (not 10+1 - however forwarded to AS and should be ready for March DA)
- p. BP & AP 5030 Fees (goal is to get to DA in April)
- q. BP & AP 5040 Student Records, Directory Information, and Privacy – AP is legal update #31 (goal is to get to DA in March)(BP & AP were sent to AS Presidents to agendaize on 1.25.18)

VI. Information

A. Legal Update #31 – October 2017

- a. BP 7310 Nepotism
- b. BP & AP 7400 Travel
- c. AP 3300 Public Records
- d. AP 3420 Equal Employment Opportunity
- e. AP 3435 Discrimination and Harassment Resolution Procedures
- f. AP 3530 Weapons on Campus
- g. AP 3720 Computer and Network Use
- h. AP 4225 Course Repetition (should be forwarded to AS an agenda consent item)
- i. AP 4235 Credit by Examination - (was on the 16-17 list - the BP was approved but I cannot find a record of the AP approval - need to find out where it is in the process)
- j. AP 4236 - (needs to go to senates as this is a new procedure required by ED code)
- k. BP & AP 4300 Field Trips and Excursions - (should be forwarded to AS as an agenda consent item)

- l. AP 5013 Students in the Military - (should be forwarded to AS as an agenda consent item)
- m. AP 5015 Residence Determination - (should be forwarded to AS as an agenda consent item)
- n. AP 5530 Student Rights and Grievances - (should be forwarded to AS as an agenda consent item)
- o. AP 6400 Financial Audits
- p. AP 6850 Hazardous Materials
- q. AP 7500 Volunteers

VII. Other Items

VIII. Updates

- A. Brand Assessment
- B. Fiscal Services: Proposed New Funding Formula Model (attachment #2)
- C. PRT Process Summary (attachment #3)

IX. Reports

- A. Academic Senates
- B. Classified Senates
- C. Student Senates

X. Public Comments

Any member of the public who wishes to address the Committee on any matter is limited to five minutes. The total time for members of the public to speak on the same or a similar issue shall be limited to 20 minutes.

XI. Adjournment

Next Meeting Scheduled for March 6, 2018, 3:00 PM