



**District Assembly Meeting
Tuesday, February 5, 2013
Minutes**

Members Present

Denise Allen, Bruce Baron, Aaron Beavor, Stephanie Briggs, Rejoice Chavira, Jay Danley, Gloria Fisher, Yasmeen Flores, Ben Gamboa, Jeremiah Gilbert, Jodi Hanley, Victor Ho, Jim Holbrook, Kyle Hundley, Yvette Lee, Albert Maniaol, Jeanne Marquis, Kim McCormick, Marie Mestas, Stacy Meyer, Ben Mudgett, Barbara Nichols, Erica Paddock, Robert Shields, Ginger Sutphin, Cassandra Thomas, Catalina Transporte

Members Absent

Kathy Crow, Paula Ferri-Milligan, Colleen Gamboa, Ed Gomez, JoAnn Jones, Cameron Lyons, Cheryl Marshall, Kristin Overturf, James Smith, John Stanskas, Mary Valdemar, Clyde Williams

Guests Present

Charlie Ng, Tanya Rogers

Call to Order

Jim Holbrook called the meeting of the District Assembly to order at 3:00 p.m. in PDC #104. Dr. Holbrook recognized and welcomed trustee Nick Zoumbos.

Minutes

The December 4, 2012 minutes were approved by consensus.

Academic Senate Reports

CHC

Denise Allen reported faculty had input into the prioritization of four construction projects. Renovations will be done in some buildings. Faculty hopes to be involved in the selection process for a Vice President of Instruction. The ethics statement will be receiving a second reading. Faculty is working on local student success issues.

SBVC

Jeremiah Gilbert reported faculty is beginning a discussion on giving failing grades to students. They have developed guidelines and a progress report on the wait list.

Classified Senates

CHC

Kristin Overturf was absent.

SBVC

Cassandra Thomas reported the final document on the delineation of duties between the Classified Senate and CSEA will be presented at the next Board meeting. The members voted unanimously to support moving ahead with the proposal to construct the PE and athletic facilities. Student Success Task Force recommendations are being discussed.

Student Senates

CHC

Kyle Hundley reported the students are hosting an advisory club workshop next week. A president and vice president of Region 9 will be elected at next week's meeting. Students will be boarding two buses to Sacramento for the *March of March*.

SBVC

Robert Shields said SBVC will be taking three buses to Sacramento. Students will be given packets of information for the trip. Students have been advocating for additional water fountains and lighting on the campus.

District Reports

Bond

A written report was submitted.

Budget

A written report was submitted.

District Strategic Planning

A written report was submitted.

Old Business

Changes to Title V & Ed Code Re: Student Success Task Force

This item was moved to the March 5 agenda.

AP 2175 and 7250 – Evaluation of Chancellor and Managers

Tanya Rogers reported the district is reviewing 2175 and 7250. She added since interim managers are not in the position longer than a year that evaluating is not practical.

For evaluations of full-time employees, notifications are sent from the Human Resources office to the appropriate manager when an evaluation is due, and Human Resources will follow-up to be sure the evaluation is completed. Signing the evaluation survey creates the stability, accountability and credibility of the document.

Regarding the evaluation of the chancellor, Bruce Baron said the board developed a process that it felt was appropriate for the year April 2011 to April 2012. The board did not follow the existing Administrative Procedure because they wanted to take time to review that process as it related to the Chancellor's position. The board approved revisions to AP 2175 which will be brought forward to District Assembly in March. The surveys will still be done, but they will be advisory to the board, and there will be an evaluation committee which will also advise the board.

Denise Allen asked for a list of those managers being evaluated for planning purposes. Tanya agreed she could provide that.

Jim Holbrook asked that any suggestions or comments on AP 2175 and 7250 be submitted to Tanya Rogers.

New Business

Mutual Respect Policy

Comments and suggestions need to be forwarded to Tanya Rogers. Tanya will forward the citation of the law to the chancellor's office for distribution to the membership.

AP 2260 Conflict of Interest

Denise Allen moved, Ben Gamboa seconded, and AP 2260 Conflict of Interest was approved.

AP 5030 Fees

This item was moved to the March 5 agenda. Comments and suggestions need to be forwarded to Charlie Ng.

Public Comment

Kyle Hundley is an Associated Students state representative. He said that group is opposing ACA 2.

Chancellor's Comments

Bruce Baron reported the same screening committee sans the community representative is being used for the SBVC presidential search. The community will be given the opportunity to weigh in at the open forum. The plan is to have a permanent president on July 1.

Five candidates will be interviewed by the screening committee for the Vice Chancellor of Human Resources. That position should be filled by March or April if a successful candidate is identified.

The chancellor said there is a lot of "good" in the budget. The question is what will happen to the \$200 million that is unallocated for the community college system. The district could anticipate an additional \$2 million, following the existing funding formula. Several initiatives include the community colleges taking over adult schools and expansion of on-line classes. The district will lobby for its share of the money.

The Board of Trustees appointed Joseph Williams to the vacant trustee position. He will take office on February 28.

With accreditation around the corner, the district will be recruiting for the three vice presidents at SBVC. The reorganization at CHC will need to be "undone" before recruitment of the interim positions can begin.

The chancellor reported there is no plan presently to sell KVCR or have it managed by an outside company although outside agencies have contacted the district. Last year, the district subsidized KVCR \$1.7 million. This year the cost was reduced to \$900,000. If things work out as planned, next year the district will reduce the cost to \$450,000. The station is working on increasing grants and integrating themselves more with the community. A media academy is working with high school students. Student newscasts are being developed and SBVC football and basketball matches are being televised. KVCR is increasing its value to the district.

The district is definitely going to need to be accountable for student success. We will need to improve our accountability in this area. The good news is the district will be filling some full-time faculty positions, and construction will begin on the physical education building at SBVC as originally planned. The safety issues in the Tech Building will be addressed. FNX was funded by a \$6 million grant from San Manuel, and FNX is raising funds from other tribes. San Manuel said they love the channel. FNX will continue to be funded by grants and managed by KVCR.

Future Agenda Items/Announcements

1. Student Success – John Stankas
2. Mutual Respect - Rogers

3. AP 2175 and 7250 Evaluation of Chancellor and Managers - Rogers
4. AP 5030 Fees – Ng
5. Update on Election Process – Holbrook/Stanskas

Adjournment

Jim Holbrook thanked everyone and adjourned the meeting at 4:20 p.m.

Jackie Buus, Recorder