



**District Assembly Meeting  
Tuesday, March 5, 2013  
Minutes**

**Members Present**

Aaron Beavor, Stephanie Briggs, Kathy Crow, Jay Danley, Gloria Fisher, Yasmeen Flores, Jeremiah Gilbert, Jodi Hanley, Jim Holbrook, Yvette Lee, Albert Maniaol, Cheryl Marshall, Jeanne Marquis, Kim McCormick, Ben Mudgett, Barbara Nichols, Erica Paddock, Robert Shields, John Stanskas, Ginger Sutphin, Michelle Tinoco, Mary Valdemar

**Members Absent**

Denise Allen, Bruce Baron, Rejoice Chavira, Paula Ferri-Milligan, Ben Gamboa, Colleen Gamboa, Ed Gomez, Victor Ho, Kyle Hundley, Cameron Lyons, Marie Mestas, Stacy Meyer, James Smith, Cassandra Thomas, Catalina Transporte, Clyde Williams

**Guests Present**

Maria Elena Diaz, Glen Kuck, Charlie Ng

**Call to Order**

Jim Holbrook called the meeting of the District Assembly to order at 3:00 p.m. in PDC #104.

**Minutes**

The February 5, 2013 minutes were approved by consensus.

**Academic Senate Reports**

**CHC**

The academic senate is working on the on-line Academic Integrity Policy. Reviewing and continuing work on content review and Administrative Procedure 4260. Have completed both summer and fall schedule of classes with some additional classes / sections for the Fall term. Two members will be going to the Statewide Academic Senate Spring plenary.

**SBVC**

Questions and concerns with Mutual Respect Policy and definition of terms. Continuing to look toward a clear policy.

Questions and concerns regarding the interim managers evaluation cycle. Will continue to bring forward conversations and discussions to implement fully.

## **Classified Senates**

### **CHC**

Michelle Tinoco reported a committee is being formed to select a classified and management employee of the year.

### **SBVC**

Cassandra Thomas was absent.

## **Student Senates**

### **CHC**

Yasmeen Flores reported students filled two buses to Sacramento to participate in the *March in March*. Students are prepping for upcoming legislative visits in Sacramento.

### **SBVC**

Robert Shields reported 110 students went to Sacramento where they had an opportunity to meet with Assemblywoman Brown's aide on higher education. Students will be meeting with Assemblywoman Brown to continue the push for education. ASG approved scholarships for 20 students.

## **District Reports**

### **Human Resources**

A written report was submitted.

### **Program Review**

A written report was submitted. A schema for the 2012-2013 District's Program Review Format and Required Information was distributed.

## **Old Business**

### **Changes to Title V & Ed Code Re: Student Success Task Force**

John Stankas presented a PowerPoint on Student Success. The intent with this presentation is to support the entire district as it moves through the convoluted processes.

### **AP 2175 – Evaluation of Chancellor**

Comments need to be forwarded to Tanya Rogers.

### Mutual Respect Policy

Comments need to be forwarded to Tanya Rogers.

### AP 5030 Fees

Mary Valdemar moved, Jeremiah Gilbert seconded, and AP 5030 was approved, including the \$20 TB skin test (two-step test), and the exclusion of the new items F, Q and Y.

This item will be included on the April 2 DA agenda for discussion of the new items F, Q, and Y.

### AP 5033 Refunds

Mary Valdemar moved, Jeremiah Gilbert seconded, and AP 5033 was approved.

### BP & AP 6710 Ticket and Pass Distribution

Comments need to be sent to Tanya Rogers.

### **New Business**

#### Election Process Update

John Stankas said an email will be sent outlining the process and which positions are open along with a nomination form. The nomination forms need to be returned by April 1. Voting will be done electronically by position category. Voting will take place April 8-19. Results of the voting will be available on April 20 so the new members can attend the May DA meeting. This process is only for classified and faculty.

#### BP & AP 3590 District Energy Conservation

Comments need to be sent to Charlie Ng.

#### Public Comment

Everyone was invited to attend the sustainable and renewably energy presentations which will be held at the three sites.

#### Future Agenda Items/Announcements

1. AP 2175 Evaluation of the Chancellor - Rogers
2. Mutual Respect Policy – Rogers
3. AP 5030 Fees - Ng
4. BP & AP 6710 Ticket and Pass Distribution - Rogers

5. BP & AP 3590 District Energy Conservation - Ng
6. Election Results - Stankas

Adjournment

Jim Holbrook thanked everyone and adjourned the meeting at 4:30 p.m.

Jackie Buus, Recorder