



**District Assembly Meeting
Tuesday, September 4, 2012
Minutes**

Members Present

Denise Allen, Bruce Baron, Aaron Beavor, Stephanie Briggs, Dr. Larry Buckley, Rejoice Chavira, Jay Danley, Paula Ferri-Milligan, Dr. Gloria Fisher, Ben Gamboa, Jeremiah Gilbert, Victor Ho, Dr. Jim Holbrook, Kyle Hundley, JoAnn Jones, Jeanne Marquis, Dr. Cheryl Marshall, Stacy Meyer, Ben Mudgett, Barbara Nichols, Ericka Paddock, Michelle Riggs, Robert Shields, Dr. John Stankas, Ginger Sutphin, Cassandra Thomas, Catalina Transporte

Members Absent

Kathy Crow, Colleen Gamboa, Ed Gomez, Jodi Hanley, Yvette Lee, Marie Mestas, Mary Valdemar, Clyde Williams

Guests Present

Pierre Galvez, Charlie Ng, Dr. James Smith, Steve Sutorus

Call to Order

Dr. Jim Holbrook called the meeting of the District Assembly to order at 3:00 p.m. in PDC #104.

Minutes

The May 1, 2012 minutes were approved by consensus.

2012-2013 General Membership

Self-introductions were made.

Jim Holbrook said he is waiting to hear who will serve on District Assembly from the Black, Faculty and Staff Association, the Latino Faculty, Staff and Administrators Association and CTA. He added that we actually had more people applying for vacant positions than we had positions. The election process for new members will take place at the February meeting so on the last meeting in May we will know who will be serving in 2013-2014.

Role and Function of District Assembly

Jim said this group represents every constituent group in the district. Its role is: 1) to provide a public voice to the Chancellor, and 2) to provide a public forum for all of the constituent groups to be heard in one room.

Chancellor Baron added he values the input and welcomes the new appointments.

Academic Senate Reports

SBVC

Jeremiah Gilbert reported a retreat was held. Accreditation is a faculty concern, along with core competence and SLOs. Three resolutions have been passed and will be brought to the next Board meeting.

CHC

Denise Allen thanked the SBVC Academic Senate for information they provided and reported the Senate began the year with a retreat. Academic Senate “buddies” were developed to keep information flowing. Faculty is beginning to look at an IRB, conferences and planning.

Committee Self-Evaluation

Charlie Ng reported the committee self-evaluation form is a result of the District Strategic Planning Committee and accreditation. The district is seeking feedback on the activities of this committee. The results will be discussed at a future meeting. This survey tool will be brought back again in May.

District Assembly Subcommittee Reports

No reports.

District Reports

Update on Administrators' Searches

A draft of the recruitment process and timeline for the college presidents' positions was distributed. Bruce asked that the group share the information with their constituents. He said the Board is still discussing its role on the screening committee. Amalia Perez will be handling the recruitments. John Stankas asked if there was any thought given to adding more faculty on the committees. Bruce responded the Academic Senate represents the entire faculty, and it seems more equitable to have just one person from each constituency. There was also concern about changing the process. The Chancellor responded we are trying to keep the process as close to the policy as possible. Every constituent group is represented on the screening committees. The timeline for submitting information from the forums was also raised. Bruce said this issue could be addressed.

Bond/Budget/DSP

A written report was submitted.

Emergency Preparedness

A written report was submitted.

Old Business

BP & AP 3570 Smoking

The Senate Presidents determined this issue was not an academic or professional matter.

Cassandra Thomas moved, JoAnn Jones seconded, and BP Smoking was approved.

JoAnn Jones moved, Rejoice Chavira seconded, and AP Smoking was approved.

The policy will be effective January 1, 2013.

Charlie Ng said that questions about the designated smoking areas need to be addressed by the college presidents.

New Business

AP 2225 Collegial Consultation, Budget Committee

Jeremiah Gilbert moved, Cheryl Marshall seconded, and AP 2225 Collegial Consultation was approved.

AP 5033 Refunds

This item will be discussed at the October 2 meeting.

AP 6750 Parking

Cheryl Marshall moved, JoAnn Jones seconded, and AP 6750 Parking was approved.

Public Comment

Stacy Meyer reported the Sun Room is open Mondays, Tuesdays, and Wednesdays.

Chancellor's Comments

Bruce said he was hoping that we would already be working on expanding the number of international students attending our colleges, however, over the summer he learned that the district is not yet prepared to assume an international students program based on the information gathered by Jeanne Marquis. He acknowledged and thanked her for her work. Steps are being taken to address the issues and to move ahead with the expansion of international students.

Bruce congratulated Larry Buckley, Gloria Fisher and Robert Shields for their work with the new Veterans' Center at SBVC.

Three new grants totalling about \$1 million were awarded to the EDCT. Everyone was invited to the September 6 Board meeting to hear the budget presentation.

Bruce is recommending Tanya Rogers as the Interim Vice Chancellor in Human Resources effective September 10, 2012 through June 30, 2013.

Future Agenda Items/Announcements

1. AP 5033 Refunds
2. Committee Self-Evaluation Results
3. Discussion on how DA members communicate information to their constituents.

Adjournment

Jim Holbrook adjourned the meeting at 4:30 p.m.

Jackie Buus, Recorder