



District Assembly Meeting
Tuesday, September 6, 2011
Minutes

Members Present

Bruce Baron, Stephanie Briggs, Rejoice Chavira, Kathy Crow, Dr. Gloria Fisher, Ben Gamboa, Joyce Green, Jodi Hanley, Gloria Harrison, Dr. Jim Holbrook, JoAnn Jones, Marie Mestas, Stacy Meyer, Ben Mudgett, Barbara Nichols, Ericka Paddock, Karen Peterson, Michelle Riggs, Dr. Cory Schwartz, Dr. John Stanskas, Steve Sutorus, Cassandra Thomas, Catalina Transporte, Mary Valdemar, Chris Walsh

Members Absent

Aaron Beavor, Patrick Buckley, Dr. Deb Daniels, Colleen Gamboa, Ed Gomez, Scott Rippey, Clyde Williams

Guests Present

Dr. Jamail Carter, Everett Garnick, Dr. Marshall Gartenlaub, Dr. Matthew Isaac, Albert Maniaol, Dr. Jack Miyamoto, Charlie Ng, Tanya Rogers, Mike Strong, Chris Tamayo, Kevin White, Wendy Zinn

Call to Order

Dr. Jim Holbrook called the meeting of the District Assembly to order at 3:00 p.m. in PDC #104. He welcomed everyone.

Minutes

The May 3, 2011 minutes were approved by consensus.

Vacancies – 2011-2012

Jay Danley and Maria Rodriguez will be representing SBVC faculty. Dr. Stanskas said he will have a name next month for the remaining SBVC faculty vacancy.

Old Business

Report on Information Privacy Plan

Tanya Rogers provided an update on the district's Information Security Plan. She said the committee will meet once or twice a year to make modifications or changes as they occur by law.

AP 2225 Collegiate Consultation – Academic Calendar

Jodi Hanley requested this item be deferred to the October meeting.

AP 2045 Policies and Administrative Procedures Flow Chart

Kathy Crowe moved, and Jodi Hanley seconded the motion to approve the Policies and Administrative Procedures Flow Chart.

Field Trip Waiver of Claims Acknowledgement Form

The form was approved with a few minor suggestions. Charlie Ng will talk with those staff about their concerns and make any changes if necessary.

AP 3720 Computer and Network Use

Ben Gamboa moved, and Stacy Meyer seconded the motion to approve the AP 3720 Computer and Network Use.

AP 2225 Collegial Consultation – Economic Development Coordinating Committee

The consensus was to add a CSEA representative from each campus and route the document through the Academic Senates. Bruce and Matthew will work with the Senates.

New Business

AP 5030 Fees

Gloria ~~Harrison~~ Fisher (amendment approved 10/4/11) asked how off-campus students could purchase health insurance. Charlie Ng will follow up on Gloria's question. Charlie and Steve Sutorus are researching the enforcement of parking at the District Office.

Charlie said we need the revenue from the parking fee increase immediately. He said the budget committee assigned the parking revenues with the campus. There is no requirement that parking violation fees go into the parking budget. He said best practice is to leave the money in a non-restricted fund rather than a restricted fund, which would limit the flexibility of the funds.

Ben Mudgett moved, and Cassandra Thomas seconded a motion to give the various constituent groups an opportunity to review AP 5030 and return the AP to District Assembly in October.

AYES: 11

NOES: 14

Motion defeated.

John Stanskas moved, and Gloria Harrison seconded a motion to approve AP 5030 as presented.

AYES: 11

NOES: 13

Motion defeated.

Gloria Harrison moved, and Chris Walsh seconded a motion to approve AP 5030 with the exception of the parking fees.

Motion passed.

District Reports – Oral or Written

Bruce asked if the membership wished to continue hearing each individual report or perhaps focus on one or two reports each month. Jim Holbrook noted the meeting is only 90 minutes long and suggested this topic be discussed in October.

Public Comment

No public comment.

Planning Committees' Status Reports

1. District Strategic Planning Committee – No report given.
2. Technology Plan – No report given.
3. Program Review – No report given.

District Reports

The following written reports were submitted:

1. Economic Development
2. Technology
3. Bond Program
4. Emergency Preparedness

Chancellor's Comments

Bruce Baron thanked everyone for attending and announced the promotion of Charlie Ng to Vice Chancellor, Fiscal Services.

Future Agenda Items/Announcements

1. AP 2225 Collegiate Consultation – Academic Calendar
2. AP 2225 Collegial Consultation – Economic Development Coordinating Committee (Nov.)
3. District Reports – Oral or Written

Adjournment

Jim Holbrook adjourned the meeting at 4:45 p.m.

Jacqueline F. Buus, Recorder