



DISTRICT ASSEMBLY MEETING
Tuesday, October 1, 2013 – 3:00 p.m.
District Office – Professional Development Center – Room #104

MEETING MINUTES

Members Present

Denise Allen, Larry Aycock, Patricia Berry, Stephanie Briggs, Rejoice Chavira, Gina Curasi, Gloria Fisher, Ben Gamboa, Jeremiah Gilbert, Jodi Hanley, Janet Johnson, JoAnn Jones, Yvette Lee, Albert Maniaol, Cheryl Marshall, Benjamin Mudgett, James Smith, John Stankas, Cassandra Thomas, Michelle Tinoco, Kay Weiss

Members Absent

Bruce Baron, Aaron Beaver, Brandon Brown, Marco Cota, Kathy Crow, Patrick Dorsey, Diane Dusick, Yasmeen Flores, Colleen Gamboa, Ed Gomez, Jim Holbrook, Cameron Lyons, Jeanne Marquis, Ericka Paddock, Samantha Skaggs, Catalina Transporte, Clyde Williams

Guests Present

Jeremy Sims, Tim Oliver

1. Call to Order
John Stankas called the meeting to order at 3:00 p.m.
2. Minutes
May 7, 2013 and September 3, 2013 were approved by consensus.
3. Academic Senate Reports
CHC - Denise Allen reported classes are full and packed. Recently revised curriculum committee bylaws to clarify who is responsible and can submit courses into the process. Final revision is going to Academic Senate. Discussions look promising with Brandman University for establishing four year degrees as satellite campuses.

SBVC – Jeremiah Gilbert reported senate is trying to re-form a campus budget committee; Reaffirmed mission, vision, and value statements; Starting the process of sending out accreditation self-study to different body; and approved a short-term SLO remediation program.
4. Classified Senate Reports
SBVC – Cassandra Thomas reported Constitution was revised. Delineation of Duties statement is going back for editing and should pass at the next meeting.

CHC – Michelle Tinoco reported an upcoming Classified Senate meeting on Bridging the Gap of communication between Senate and Faculty.

5. Student Senate Reports
None.

6. District Reports

a. Human Resources

There was discussion of the history of the Mutual Respect Policy. The language needed revision and plagiarism was in question. The policy is required and tied to Anti-Bullying legislation. Research what needs to be done to be legally compliant on a new policy.

b. Technology, DTSP

Written report was submitted.

Jeremy Sims reported TESS SWOT Analysis was completed; Vision is being worked on; Subcommittees will work on goals and objectives and send to Glen by December. On target for completion by end of academic year.

7. New Business

a. Student Success Initiatives

Dr. Cheryl Marshall gave a presentation on Student Success Strategies at Crafton Hills College. She asked the committee to consider looking at policies, procedures, and practices that might be recommended to Cabinet or the Board that could be broadened for student success.

b. Update from HR Work Group

A written report was provided.

c. Reordering Constituent Reports for the Board

Denise Allen motioned; Ben Gamoba seconded, and the members voted to recommend the Staff Report items on the Board Agenda to be reflected under Reports as items 9.e-h.

d. Waitlist Process

Tabled to the next meeting.

8. Public Comment
None.

9. Future Agenda Items/Announcements

a. Credit/non-credit Discussion

i. Refer to Faculty Senate

ii. Make a Recommendation to Union and SBCCD Negotiating Team

iii. Agendize for Discussion in December

- b. Audit Policy
 - i. Review our BP/AP
 - ii. Review Other Campus BP/AP
 - iii. November Discussion
- c. Online Ed Plan/Degree Audit
 - i. DCS
 - ii. Progress Report in November and Implementation Date
- d. Adult School Alignment
 - i. AB 86 and SB 81
 - ii. Refer to Chancellor's Cabinet. Dr. Fisher will take to Cabinet in October.
 - iii. Progress report back to District Assembly in December

10. Adjournment

John Stankas adjourned the meeting at 4:32pm.