

DISTRICT ASSEMBLY MINUTES

April 5, 2016
3:00pm
Location: Board
Room

Attendance: See Sign In Sheet

TOPIC	DISCUSSION
<p>Call to Order -Stanskas</p>	<p>Stanskas called the meeting to order at 3:00pm</p>
<p>Chancellor's Report</p>	<p>Chancellor Baron reported meeting the retirement goal with 11 faculty and 10 managers/classified. As a result of a resolution presented by the CHC Senate, the Chancellor is sending a Charge to the District Budget Committee to the Board for approval.</p>
<p>Approval of Minutes – 3/1/16</p> <p>Once approved, minutes and materials will be posted on the District web-site: http://www.sbccd.org/District_Faculty_-_a_-_Staff_Information-Forms/District_Committee_Minutes/District_Assembly</p>	<p>Marshall motioned, Crow seconded a motion to approve the minutes of 3/1/16. Abstentions: Eaton, Huston, Stanskas, Thomas, Tinoco. All others present approved.</p>
<p><u>OLD BUSINESS</u> Click here to view CCLC Policies & Procedures</p> <ol style="list-style-type: none"> 1. Policies & Procedures for 2nd Read and Approval <ul style="list-style-type: none"> o BP/AP 3820 Gifts and Donations o AP 4102 Career and Technical Education Programs (1st read Dec) o BP/AP 5015 Residence Determination (1st read Dec) 	<p>AP 3820 was noted for first read and should come back to DA in May for 2nd read.</p> <p>AP 4102 should have brackets removed and come back to DA in May for 2nd read.</p> <p>BP 3820 is ready to move forward to Board. BP/AP 5015 are ready to move forward to Board.</p>
<p><u>NEW BUSINESS</u> Click here to view CCLC Policies & Procedures</p> <ol style="list-style-type: none"> 1. Policies & Procedures for 1st Read <ul style="list-style-type: none"> o BP 3225 Awards o BP/AP 3225 Institutional Effectiveness o BP/AP 3501 Campus Security and Access o BP 3540 Sexual and Other Assaults on Campus o BP/AP 4300 Field Trips & Excursions o BP 5205 Student Accident Insurance o BP/AP 6150 Designation of Authorized Signatures o BP/AP 6200 Budget Preparation o BP/AP 6320 Investments o BP 6800 Occupational Safety 2. Policies & Procedures Deemed Academic & Professional Submitted for Information <ul style="list-style-type: none"> o BP/AP 5140 Disabled Student Programs and Services o AP 5011 Admission and Concurrent Enrollment of HS and Other Young Students o BP/AP 5035 Withholding of Student Records o BP/AP 5052 Open Enrollment 3. District Assembly Nominations & Elections (constitution attached with nomination form) 4. Approval of Questions for Committee Evaluation (attached) 	<p>AP 5012 International Students to come back to DA in September for 1st read.</p> <p>All others listed in #1 are to be reviewed by constituent groups and brought back to DA in May for 2nd read.</p> <p>All in #2 can move forward to Board.</p> <p>Weiss motioned, Briggs seconded the motion to approve the questions for committee evaluation with the removal of question #3 and #16. Unanimous approval.</p>

<p><u>INFORMATION</u></p> <ol style="list-style-type: none"> 1. AP 2510 Collegial Consultation (updated SBVC Mission Statement as approved by the Board 3/10/16) 2. Board of Trustees Meet & Greet with District Assembly <ul style="list-style-type: none"> o April 14, 2016 @ CHC LRC 231 @ 1-2pm 	<p>AP 2510 will be updated and sent to Stacey for submission to the Board for final approval in May.</p>
<p><u>REPORTS</u></p> <ul style="list-style-type: none"> o AB 86 Update o Human Resources Update o Calendar Committee Update o Non-Credit Updates from Senates o District Budget & Enrollment Update o Staffing Plan Update o Academic Senates o Classified Senates o Student Senates <p><u>WRITTEN DISTRICT REPORTS</u></p> <ul style="list-style-type: none"> o EDCT (attached) o District Budget & Enrollment Update (attached) 	<p>Oral reports were given and written reports were distributed.</p>
<p><u>PUBLIC COMMENTS</u></p> <p>District Assembly welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, staff may be asked to review a matter or for that matter to be put on a future agenda. As a matter of law, members may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the meeting as possible.</p>	<p>None.</p>
<p><u>FUTURE AGENDA ITEMS</u></p> <ul style="list-style-type: none"> • AB 86 Update • District Strategic Plan Update (February) • Educational & Facilities Master Plan Update (February) • District Budget & Enrollment Update (April) • Policy & Procedure Tracking Software (May) • Annual approval of 6-year AP/BP review schedule (September) • Fiscal Services Update (written reports Feb, May, Aug, Nov) • KVCR Update (written reports Feb, July) • Police Department Update (written reports Apr, Sept) • TESS Updates (written reports May, Oct) • Human Resources Update (written reports Jan, Apr, July, Oct) • EDCT Update (written reports Apr, Dec) 	
<p><u>ADJOURN</u></p>	<p>Meeting adjourned at 4:25pm</p>

4/5/16.
John.

District Assembly Sign In Sheet		
First Name	Last Name	Initial Here
Denise	Allen	DA
Bruce	Baron	BB
Aaron	Beavor	
Yvonne	Beebe	
Stephanie	Briggs	SB
T.L.	Brink	TLB
Aaron	Burgess II	
Rejoice	Chavira	
Marco	Cota	
Kathy	Crow	KC
April	Dale Carter	
Jay	Danley	
Grayling	Eation	
John	Feist	
Gloria	Fisher	
Ben	Gamboa	
Stacey	Garcia	
Jeremiah	Gilbert	JG
Alicia	Halex	
Jim	Holbrook	JH
Celia	Huston	CH
Gabrie	Jaramillo	
Robert	Levesque	RL
Sheri	Lillard	
Cheryl	Marshall	CM
Sarah	Miller	
Ericka	Paddock	
Romana	Pires	
Kathleen	Rowley	
John	Stanskas	JS
Linda	Subero	
Cassandra	Thomas	CT
Michelle	Tinoco	MT
Esmeralda	Vazquez	
Kay	Weiss	KW
Clyde	Williams	
GUESTS:		
Lisa	Norman	LN
Jose	Torres	
Anne	Vinicef	
Cynoh	Gundersen	
H. raglwen		
Gloria	Harrison	
John	Longville	
Joseph	Williams	