



**Board of Trustees Budget Committee (BBC)**  
SBCCD Board Room, 114 S. Del Rosa Drive, San Bernardino CA 92408

## Meeting Minutes – October 11, 2018

**Members Present** – Gloria Macías Harrison, Donna Ferracone, Joseph Williams

**Members Absent** – None

**Staff Present** – Bruce Baron, Jose Torres, Scott Stark, Mike Strong, Jeremiah Gilbert, Keith Birkfeld, Tenille Alexander

### I. Welcome & Introductions

Gloria called the meeting to order at 10:00 a.m. No introductions were necessary.

### II. Public Comment

Gloria called for public comments but there were none.

### III. Approval of Minutes

Donna made a motion to approve the minutes of August 9, 2018, which Gloria seconded. There was no discussion and the motion was approved by the following vote.

Ayes: Gloria, Donna  
Noes: None  
Abstentions: Joseph  
Absent: None

### IV. Current Topics

#### **A. Districtwide Institutional Effectiveness (Jeremiah Gilbert)**

- **Accreditation Standard IIID**
- **Accreditation Standard IVD**

Jeremiah Gilbert addressed the committee about accreditation standards. He advised that a study was done to map the standards to SBCCD's various collegial committees. The goal is to identify and correct any gaps, as well as to establish the means by which SBCCD can provide evidence of compliance. Standards IIID and IVD have been mapped to the District Budget Committee.

Referring to Standard IVD, Joseph remarked on the difference between the terms *participative* and *shared governance*. Donna commented that SBCCD's BP and AP on collegial consultation are very clear that recommendations are submitted to the chancellor, who then brings them to the Board of Trustees.

## **B. FCC Investment Reconciliation**

Jose presented a reconciliation of the \$157 million allotment of FCC Proceeds. Joseph mentioned that the document lacked a reference to the discussion of funds being earmarked for students. The BBC requested Jose revise the document to reflect this discussion.

## **V. Updates (as necessary)**

### **A. KVCR Financials**

On page 12 of the meeting materials, Jose highlighted the funds that were transferred into KVCR as approved by the Board of Trustees. Joseph requested the 2018-19 KVCR budget be presented for review at the BBC meeting.

Gloria asked if the KVCR Foundation was still active. Jose advised that the report was for the fiscal year ended June 30, 2018. He also advised that KVCR Foundation is still receiving funds and will need to be audited. Bruce requested that "Other Outgo" be defined on the next report.

The BBC asked Keith Birkfeld to speak to the pledge drive figures. Keith commented that the variance from what was projected is due to the former administration building its budget on corporate sponsorships that didn't manifest. The variance from the previous year, he felt, was due to people watching TV less and KVCR's fight to get access to the PBS app for donating.

### **B. PARS Trust**

Jose spoke about the PARS investment report. He pointed out the lower balance on June 30, 2018 and the \$1.6 million gain as of August 31, illustrating that the investment is long term and subject to market fluctuations.

### **C. Enrollment**

Committee members heard from Mike and Scott regarding FTES.

### **D. 2018-19 Board of Trustees Budget**

The BOT budget report was reviewed.

### **E. KVCR Transition Scope**

Jose talked about the UHF to VHF/Modernization update. Joseph commented that the report should be more clearly show that it is for two projects. Jose advised that the graphical cost representation would be added back into the report.

## **VI. Future Topics**

### **Trustee Suggestions**

There were no suggestions for future topics.

## **VII. Adjournment**

Prior to adjournment, Jose asked if the currently scheduled meeting time is still convenient for committee members. It was decided that the BBC should discuss this in December when Board committee assignments are made.

The meeting adjourned at 11:32 am. The next meeting is scheduled for November 8, 2018 at 10:00 am.