



Board of Trustees Budget Committee (BBC)

SBCCD Board Room, 114 S. Del Rosa Drive, San Bernardino CA 92408

Meeting Minutes

July 13, 2017

Members Present – Gloria Macías Harrison, Donna Ferracone, Joseph Williams

Members Absent – None

Staff Present – Jose Torres, Larry Strong, Mike Strong, Scott Stark

I. Welcome & Introductions

Gloria called the meeting to order at 10:02 a.m. No introductions were necessary.

II. Public Comment

There was no public comment as no members of the public were present.

III. Approval of Minutes

Joseph made a motion to approve the minutes of June 8, 2017, which Donna seconded. There was no discussion and the motion was approved by the following vote.

Ayes: Gloria, Donna, Joseph
Noes: None
Abstentions: None
Absent: None

Joseph made a motion to approve the amended minutes from the May 11, 2017, which Donna seconded. Jose reviewed the change and the motion passed by the following vote.

Ayes: Gloria, Donna, Joseph
Noes: None
Abstentions: None
Absent: None

IV. Current Topics

A. FCC Auction Proceeds Strategic Financial Plan

BBC Members thoroughly reviewed DBC input on Guiding Principles for the FCC Auction Proceeds Strategic Financial Plan. After much deliberation it was decided by consensus that the following 12 principles would be submitted to the Board of Trustees for a first read at the August 10, 2017 board meeting and for final approval at the September 14, 2017 board meeting.

Kelly Goodrich, Recorder

Overarching

1. Our students are our core mission and we will focus our resources on their success.
2. All FCC auction proceeds activity should be transparent.

One-Time Expenditures

3. SBCCD will use the proceeds as a one-time investment in KVCR for the mandatory transition costs from UHF to VHF over-the-air and current broadcast standards.
4. SBCCD will be reimbursed for all costs related to the FCC auction.
5. One-time fund proceeds should help KVCR reach financial sustainability within a specified, board-approved timeframe.
6. The district unrestricted general fund balance should be restored to a range of 12-15%.
7. With the exception of items 3-6 above, one-time expenditures should support the approved program review, and educational and facilities master plans.

Principal Investment

8. Proceeds should be invested in a manner that serves SBCCD for years to come.
9. Principal amount should not be used as a resource for ongoing expenditures unless approved by the Board of Trustees.
10. Investments should include real estate and a diversified portfolio.

Revenue Generated from Investments

11. Revenue generated from the investment of proceeds should help SBCCD meet its strategic goals as established in the comprehensive master plan.
12. Annual revenue amount should be subject to annual allocation and follow existing collegial consultation and established budget processes.

B. Resource Allocation Model Review Follow Up

Larry presented materials on the 2017-19 Unrestricted General Fund Expenditure Budget and an Illustration of STRS/PERS Costs by Site. The information was reviewed and appreciated by members of the BBC.

Joseph asked about the status of CHC's budget deficit. Jose advised that Mike is working on a plan to present at the next BBC meeting.

C. Committee Evaluation Results

Committee members commented that the meetings were focused and efficient.

D. Committee Charge

Jose commented that the BBC would benefit from the development of a committee charge. This will be discussed in the future.

V. Updates

The following updates were discussed.

- A. Solar Electric Procurement Project** – Jose commented that a board item requesting approval of a contract for the solar carport project at the district office was part of this evening’s agenda.
- B. Bookstore** – CSEA has taken the position that SBCCD hasn’t met the requirements of Ed Code. Information has been requested that can only be provided once a bookstore contract has been awarded, which was communicated to the CSEA.
- C. Enrollment** – No update.
- D. Bond Construction** – The Measure M bond construction program is winding down. Jose commented that there is approximately \$30 million which hasn’t yet been allocated to a project. Jose also mentioned that SBCCD is considering a poll to determine if another bond measure is feasible for 2018 or 2020.

VI. Future Topics

It was decided that **KVCR Transition Scope, Cost & Timeline** and the **Draft 2017-18 Final Budget** would be added to Current Topics for the August meeting.

Exploration of Joint Bond Measures and **College Village** will be added as Future Topics.

VII. Adjournment

The meeting adjourned at 12:07 p.m. The next meeting is scheduled for ~~August 10~~. *(Note to file, the August 10 meeting was later rescheduled to **August 24 at 8:30 a.m.**)*