1. PROPOSED: Initial $100,000 investment to retain Consultants ($25,000/Strategic Priority Area) specializing in (a) Student Success/Transfer, (b) CTE/Workforce Development, (c) Science-Technology-Engineering-Arts-Math (STEAM), and (d) Basic Skills, with considerations for (e) Open Education Resources, and (f) Innovation Opportunities, i.e., Distance Education, Makerspaces, Technology, and Entrepreneurship.

2. PURPOSE AND PRIORITIES: To write and plan “district-wide” grants to encourage intra-district planning and partnerships for grants based on specific criteria, including, but not limited to: (a) Ongoing costs factors; (b) New program considerations; (c) Institutionalization of Programs and/or Staffing; and (d) Not in Program Reviews or Planning Documents.

3. CLARIFICATION STATEMENT: Establishment of District Grants Infrastructure DOES NOT preclude colleges from pursuing competitive grants independently. This structure is specifically designed to increase the competitiveness of the District & Colleges for “District-Wide Partnerships.”

4. FUND ADMINISTRATION: Fund decision-making accomplished by the District Grants Committee currently established as the District Assembly Grants Work Group.

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### Grant Competitiveness, Preparation & Development Tasks

2. Case Statement Development: Based on College Strategic Priority Area Program Reviews. Alignment of SBVC, CHC & District needs/case statements for intra-district grants. Also used by EDCT, SBVC, and CHC foundations for targeted fundraising initiatives.
3. Grant RFP Analysis: Rubric development, analysis, and alignment with applicable College Case/Needs Statements.
4. Environmental Scan Studies: Economic and demographic research and analysis.
5. Strategic Partnership Development: Engagement with & cultivation of partnerships with public, higher education, industry, non-profit, workforce development, and economic development sector stakeholders.
6. Grant Project Facilitation: Research, partnerships, project stakeholder roles, application writing, project coordination, and budget development.
7. Professional Development: Grant planning, development, writing and administration training.

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### Grant Coordination Process: Pre-/ Post-Award

- **Initiation** per College Discretion
- **Approval**

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### Grants Competitiveness & Preparation Phase

- Consultant RFO
- Consultant Selections
- Case Statements
- Environmental Scanning
- Grant Calendar
- Grant RFP Analysis

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### Grants Research & Planning Phase

- College Engagement
- Collegetorical Initiative
- Related Engagement
- College Commitment
- Grant Project Facilitation
- Application Submittal
- Grant Award

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### Grant Implementation, Administration & Compliance Phase

- Joint Planning:
  - EDCT, CHC, SBVC, Fiscal
- EDCT Budget Development
- EDCT Grant Administration
- EDCT Grant Compliance
- CHC:SBVC Implementation
- End