

# Distributed Education Coordination Council

11/01/2006

## Minutes

10:00 a.m. – 12:00 p.m.

District – Professional Development Center

TOPIC	DISCUSSION	FURTHER ACTION
Review and Approval of Minutes	Motion to approved by T.L. Brink, seconded by Jack Jackson	
Crafton Hills reports	<p>Crafton has refined their process for CurricUnet and the request for approval of an online class. They have created a separate DE addendum that has to be completed and a certification process for online instructors in place.</p> <p>Crafton is also working on a strategic plan for online support and instruction. Jack Jackson provided a copy of the plan that Valley put together in 2003.</p> <p>TL was concerned that Crafton had no process in place to allow part time instructors to teach online courses. He expressed concern that there would be several courses that would not be taught because full time instructors were no longer interested in teaching them</p> <p>There was discussion regarding the Blackboard training at Crafton that Chuck Dean and an outside source conduct.</p>	<p>Denise expressed that with the new certification process, she does not feel this will be an issue. Part time instructors will be able to prove their ability and experience to teach an online class.</p> <p>Denise stated that perhaps an online Blackboard class should be considered due to time constraints.</p>
<p>Valley College reports</p> <ul style="list-style-type: none"> <li>• Training opportunities Boot camp in January; Great Online Teachers' Retreat in April</li> </ul>	<p>Valley is reviewing the process by which Hybrid courses are classified.</p> <p>Valley has enough courses online and hybrid that is causing some confusion, They are looking at a Universal Access Point that would funnel the students from one website to the website they need for their particular class. The address is <a href="http://online.valleycollege.edu">online.valleycollege.edu</a>.</p> <p>The Boot camp for Blackboard training is January 11<sup>th</sup> and 12. The dates for the Great Online Teachers retreat are through 26<sup>th</sup> through the 28th of April in San Marcos.</p>	<p>Jack is working with DCS and Chuck to get this website completed,</p>

<p>Discussion items</p> <ul style="list-style-type: none"> <li>• Sample shell in Blackboard for guest access for students</li> <li>• Implementation of a DECC sub-committee for the management of Blackboard at the campus level. The chair will be Chuck Dean</li> <li>• When to schedule the first run from Datatel to Blackboard to create courses and populate users for the upcoming semester (Currently it is 6 weeks prior to the official semester start date. It this good or shall we consider additional time? Maybe 8 weeks? Would this vary depending on semester considering inherent breaks or use the same number of weeks for all semesters?)</li> <li>• Intellectual copyright issues.</li> <li>• Automating the information for the Universal Access Point at SBVC.</li> </ul>	<p>.</p> <p>There was discussion regarding the different types of shells and access in Blackboard that both colleges are requesting</p> <p>Based on the anticipated growth of Blackboard use as well as the e-commerce system being implemented, there is more of a need to have individuals at a campus level assist in the management of Blackboard.</p> <p>The vote was to have this process take place at 10 weeks unless there are problems and then the date may be pushed back</p> <p>This issue will be discussed further at the December meeting.</p> <p>DCS, Valley and Chuck are working on the establishment of this site. As stated above, it will be <a href="http://online.valleycollege.edu">online.valleycollege.edu</a> and will then direct the students to the page for their applicable course.</p>	<p>Chuck requested that individuals interested in participating in this committee e-mail him</p>
<p>Next Meeting</p>	<p>December 6, 2006 10 am at the PDC</p>	

