# District Sites Safety Committee

## Agenda

**Date:** May 8, 2019  
**Time:** 1:00 pm  
**Location:** PDC-101

### Members:

- Angel Rodriguez (Chancellor’s Office)
- Al Jackson (SBCCD Police)
- Paul Walker (Emergency Manager/PD)
- Joe Opris (HR)
- Rosita Moncada (TESS)
- Phyllis Mitchell (TESS)
- Augustine Perez (Warehouse)
- Damon Smith (Warehouse)
- Byron Isaac (HR)
- Martha Kelly (Purchasing-DO)

### TOPIC

<table>
<thead>
<tr>
<th>DISCUSSION</th>
<th>FURTHER ACTION</th>
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<td>Approval of Minutes: February 6, 2019</td>
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### Reports:

**Emergency Management/District Police** –
- Evacuation drill overview

**EH&S** –
- Evacuation drill overview
- Update on new Safety and Loss Control consultants for 2019-21
- Hypodermic needles found in Annex restrooms (medical use)
- Safety Plans – monthly review sessions with MN, Scott Stark and Mike Strong
- Online safety trainings – Keenan Safe Colleges re-rollout

**Update on previously mentioned safety items** –
- Window screen on front door leading to PDC
- Water fountain overshoot in PDC
- DO kitchen – water drips from plate cover (microwave) and fridge (water/ice dispenser)

**Employee Injury Reports (Keenan)**
**Roundtable:**

*Any updates from previous meeting to share, or new items requiring attention:*

- **District Office –**
- **PDC –**
- **ATTC –**
- **Airport Facility – need representative**
- **Annex (TESS/Print Shop) –**
- **KVCR – staff relocated to District Office temporarily**
- **Warehouse –**

**DSSC’s Goals for 2018-19:**

1. Install phones in classrooms in PDC and ATTC.

2. Improve crosswalks at the corner of Grant and Fairview (access between SBVC and Warehouse)

3. **Goal for Summer 2019?**

**Goal for 2019-20:**

1. Replenish/augment emergency evacuation bags belonging to District Sites building captains

**Adjourn:**

Next Meeting – September 2019
Time TBD
Location TBD