



Environmental Health & Safety

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SAFETY FLASH

SF-01

**MODIFICATIONS OR IMPACT TO BUILDING MATERIALS
CONTAINING ASBESTOS OR LEAD**

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Building construction materials such as flooring, walls and ceilings often contain small amounts of asbestos that can be released into the air upon drilling, cutting into, or causing damage to the surface of these materials. In addition, painted surfaces and ceramic tiles may contain lead, which can be released when disturbed. In order to prevent incidents such as these, Federal and State regulations require the San Bernardino Community College District to comply with specific control procedures whenever work is performed or building materials are impacted that may contain asbestos or lead.

District staff, faculty and students should be periodically reminded of the following rules intended to prevent the release of asbestos or lead in San Bernardino Community College District sites.

1. District staff, faculty and students are prohibited from making any repairs or modifications to Campus or District buildings, which include cutting, drilling into, sanding or removing any building components. Such components may include, but are not limited to walls, ceilings, floors and cabinets.
2. Repairs or modifications to buildings campus or district buildings may only be performed by properly trained Campus or District maintenance personnel or approved contractors. Any requests for modifications to campus or district buildings must be submitted in writing to the Campus or District Administration, prior to taking action.
3. Any damaged building components or surfaces (e.g., holes in walls, peeling paint) should be reported to the campus Maintenance & Operations, District Facilities or Campus/District Administration as soon as possible.
4. Care should be exercised when securing objects to wall surfaces, to avoid damage to the wall. Thumbtacks or small nails may be utilized as long as they do not gouge or mar the surface of the wall.
5. Staff, faculty and students are not permitted to dismantle or attempt repairs on any type of Campus or District issued equipment, such as film projectors, lighting devices, or electrical equipment, unless the activity is part of a Campus Administration authorized the curriculum. Equipment in need of repair should be reported to the Campus Maintenance and Operations or District Facilities.

If you should have any questions on these summarized requirements, or other information related to the management of asbestos or lead located at Campus or District sites, please call Environmental Health & Safety at 909-382-4070.

DISTRIBUTION: All Campuses and District Offices