Crafton Hills College
Environmental Health and Safety Committee
September 10, 2012

Agenda

Members:

Rosemarie Hansen (Co-Chair)       Mike Strong (Co-Chair)
Robin Bishop (Faculty)              Tina Gimple
Judy Giacona (Faculty)              Vacant (Student)
Larry Cook (Management)             Rick Hogrefe (Management)
Traci Baily-Hudson (Human Resources) June Yamamoto (Management)
Pierre Galvez (District Police)      Lito Reyes (Keenan and Associates)
Whitney Fields (District EH&S Admin) Kevin Palkki (Classified Senate)

I. Approval of Minutes from August 13, 2012

II. Reports
   A. Co-Chairs
      (i) Goals for 2012-13

         1. Prior Goals
            a. Finalize Plans (see CHC Safety Program Report)
               a. Schedule for Plan Review
            b. 100% employee safety training
            c. Fully staff safety committee

(ii) Lighting project (PAL)

B. Human Resources

   Follow up on student rep
   Classified Representation pending from Classified Senate

   (i) Workplace injuries report

      1. Suggestions to management for prevention

C. District Police

   (i) Smoking Policy update

III. Standing Items

   A. Safety Plan Review and Approval
      (i) Review Initial plan approval process
      (ii) Chemical Hygiene Plan
           a. Report on status of plan
(iii) Formaldehyde and Phenol Plan

(iv) IIPP

1. Review and comments due on September, 10th

B. Departmental Safety Inspections

(i) Schedule of Inspections

a. SWACC Inspection Report findings
   a. Art
   b. Science Labs
   c. M&O
   d. Exterior Walkways
   e. Child Care (SWACC)

b. Planned for 2012-2013
   a. Exterior Walkways (Feb 11, 2013)
   b. Theater (March 11, 2013)

C. Events

(i) Great Shake Out – October 18, 10:18 a.m.

(ii) Emergency Preparedness Month – April (Zombies)

(iii) AS Days in the fall

D. Hazard Reporting

a. Report on hazards submitted through district website
b. District Hazard Reporting

IV. Old Business

A. Classroom hazard info sheet

V. New Business

A. Committee membership
B. Safety Committee Operations Plan – review
C. Emergency evacuation sites

VI. Future Agenda Items

VII. Announcements

VIII. Adjournment

Next meeting: October 8, 2012