# Crafton Hills College
## Safety Committee
### Agenda

<table>
<thead>
<tr>
<th>Members (Absent*):</th>
<th>Vacant (Human Resources)</th>
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<tbody>
<tr>
<td>David Stevenson (CSEA - Co-chair)</td>
<td>Al Jackson (District Police)</td>
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<td>Mike Strong (Co-chair)</td>
<td>Farhad Mansourian (Faculty)</td>
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<td>Mike Alder (Faculty)</td>
<td>Ruth Greyraven (Faculty)</td>
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<td>Dr. Hanna Sandy (HWC Coordinator)</td>
<td>David Aten (Classified Rep)</td>
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<td>Marty Milligan (DSPS/Management) (Student)</td>
<td>Larry Cook (Facilities Management)</td>
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<td>Paul Walker (Emergency Management)</td>
<td>Michael Nguyen (District EH &amp; S)</td>
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<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>FURTHER ACTION</th>
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<td>Approval of minutes from 10/14/19</td>
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<td>CHC Safety Summary Document (presented to Academic Senate on 11/6/19)</td>
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| Consideration to Create an Annual CHC Safety Report – What should it include? When should it be distributed? | Considerations:  
- List of safety plans reviewed & updated  
- Safety Inspections Completed & Scheduled  
- Safety Enhancements  
- Progress on Lockdown capability  
- Safety Concerns brought to Safety Committee throughout the year and resolutions  
- Safety Training Completed  
- Timing of the report? Ready for distribution at in-service each January? | |
| Safety Concerns:  
- Academic Senate Draft Resolution on Safety  
- Follow up on AED’s, securing of doors, PAC door chained  
- Availability of First Aid Kits  
- Electrical Blackout Procedures | | |
| Accreditation Standard III regarding Safety – How are we meeting the standard? | | |
| Emergency Prep:  
- Review of AP3505 Emergency Response Plan  
- Inservice Day, Jan 10, 2020 | The January In-Service will focus on Emergency Response Training, which will | |
include training for both Active Shooter and Natural Disaster (fire, flood, earthquake, etc) scenarios, as well as training in communication protocols.

### Safety Plans & Training:
- Safety Plan Review – Status Report (Michael Nguyen)

### Reports (time permitting):
- M&O Safety Projects (Larry)
- District Police Report (Police):
- EH&S (Michael):
  - Review of injuries from WC summary report
  - Recommendations to management
- HWC – Student Injury Report (Hannah)

### New Business:
- Revise the Emergency Operations Plan and familiarize the committee; then identify specific action items.
- Hold a CERT Class Fall 2019
- Tabletop scenario with wildfire or earthquake with committee and building captains.
- Hold 2 evacuation drills—Shakeout in October and an evening drill in April
- Organize and schedule training for the building captains in October.
- Obtain and review quarterly reports by District HR on status of CHC mandatory OSHA trainings.
- Update Campus Safety Plans as necessary to maintain compliance
- Improve mass notification – Timeliness of text messaging and identify clear responsibilities.

### Adjournment
Next Meeting scheduled Feb 10, 2020, at 1:00pm; CCR 247

### Mission Statement
The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

### Vision Statement
Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

### Institutional Values
Crafton Hills College values academic excellence, inclusiveness, creativity, and the
| advancement of each individual. |