# Crafton Hills College
## Safety Committee
### Agenda

**Members (Absent*):**
- David Stevenson (CSEA - Co-chair)
- Mike Strong (Co-chair)
- Mike Alder (Faculty)
- Dr. Hanna Sandy (HWC Coordinator)
- Marty Milligan (DSPS/Management) (Student)
- Paul Walker (Emergency Management)

**Vacant (Human Resources):**
- Al Jackson (District Police)
- Farhad Mansourian (Faculty)
- Ruth Greyraven (Faculty)
- David Aten (Classified Rep)
- Larry Cook (Facilities Management)
- Michael Nguyen (District EH & S)

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<thead>
<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>FURTHER ACTION</th>
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<td>Approval of minutes from 12/9/19</td>
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**Safety Concerns:**
- Follow up on AED’s (update on locations)
- Availability of First Aid Kits (update on locations)
- Identification of campus visitors

**Emergency Prep:**
- Update AP3505 Emergency Response Plan
- Inservice Day Feedback (review themes)
- Evening Evac Drill Tuesday, April 14th?

**Safety Plans & Training:**
- Review Status Report
- HazComm – Information & Signage
  - GHS Overview (Dave S.)
  - Posters in labs
  - Signage
- Safety Plan Review – Status Report (Michael Nguyen)
- Employee Training – Training Gaps & Action Plan

**Reports:**
- HWC – Student Injury Report (Hannah)
  - How are injuries reported?
- M&O Safety Projects (Larry)
  - Lockdown Capability Update
- District Police Report (Police):
- EH&S (Michael):

*Absence indicated by an asterisk.*
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<tr>
<th>New Business:</th>
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<td>Non-Discussion: Committee Goals 2019-20</td>
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- Review of injuries from WC summary report
- Recommendations to management

- Revise the Emergency Operations Plan and familiarize the committee; then identify specific action items.
- Hold a CERT Class Fall 2019
- Tabletop scenario with wildfire or earthquake with committee and building captains.
- Hold 2 evacuation drills—Shakeout in October and an evening drill in April
- Organize and schedule training for the building captains in October.
- Obtain and review quarterly reports by District HR on status of CHC mandatory OSHA trainings.
- Update Campus Safety Plans as necessary to maintain compliance
- Improve mass notification – Timeliness of text messaging and identify clear responsibilities.

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<th>Mission Statement</th>
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<td>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</td>
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<th>Vision Statement</th>
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<td>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</td>
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<th>Institutional Values</th>
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<td>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</td>
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