# Crafton Hills College
Environmental Health and Safety Committee
Minutes

**Date:** October 8, 2012

**Members:**
- Rosemarie Hansen (Co-Chair)
- Mike Strong (Co-Chair)
- Dan Sullivan (Public Safety Faculty)
- Judy Giacona (HWC Faculty)
- Leslie Jordan (Student)
- Larry Cook (Facilities Management)
- Rick Hogrefe (Management)
- Tracy Bailey-Hudson (Human Resources)
- June Yamamoto (Management)
- Pierre Galvez (District Police)
- Lito Reyes (Keenan and Associates)
- Whitney Fields (District EH&S Admin)
- Laura Winningham (Faculty)
- Pierre Galvez (District Police)
- Whitney Fields (District EH&S Admin)
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<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>FURTHER ACTION</th>
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| Approval of minutes from 9/10/12 | Minutes approved with following corrections:  
1. Rose Hansen’s spelling corrected  
2. Safety Plan reviews; corrected to state CHC IIPP not DIR |  
**Co-Chair Report (Chair)**  
Mike Strong reported that CHC (Mike Strong, Rick Hogrefe and Whitney Fields) provided site specific CHP Training. |
| Goals | |  
- Finalize Safety Plans  
- Fully staffed safety committee | Report on student appointee: Mike Strong reported that student is Leslie Jordan and has been contacted.  
Mike Strong to follow up with contact. |
| Co-Chair Report (Chair) | |  
Mike Strong reported that CHC (Mike Strong, Rick Hogrefe and Whitney Fields) provided site specific CHP Training. |
| M&O Safety Projects Report (Facilities): | Larry Cook reported “Emergency Assembly Area” signage will be installed prior to Shakeout. | Mike Strong to have campus evacuation map posted on CHC Website. |
| District Police Report (Police): | Chief Galvez stated concern for vehicles not yielding to pedestrians in crosswalks. Police ramping up enforcement. |  
**District Police Report (Police):**  
Chief Galvez stated concern for vehicles not yielding to pedestrians in crosswalks. Police ramping up enforcement. |
| Workplace Injuries Report | Whitney reviewed report-no reported accidents at CHC 7/1/12 to 9/30/12 |  
**Workplace Injuries Report**  
- Workman’s Comp Injury Report(Human Resources/EH&S)  
- Minor injury report (non-workman’s comp) (EH&S)  
Whitney reviewed report-no reported accidents at CHC 7/1/12 to 9/30/12 |
| Student Injury Report (HWC) | Judy reported 2 Fire Academy students contracted Staff infection. Possible they caught it on the mats | Larry Cook to have custodial clean/disinfect weight room mats. |

**Student Injury Report (HWC)**
- Judy reported 2 Fire Academy students contracted Staff infection. Possible they caught it on the mats

**District Police Report (Police):**
- Chief Galvez stated concern for vehicles not yielding to pedestrians in crosswalks. Police ramping up enforcement.
in the gym weight room.

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<th>Smoking Policy (Police)</th>
<th>Revised smoking policy to go to Board in December. The policy was reviewed and approved by District Assembly to enforce smoking policy with a $50 fine starting early 2013. 80% of citation revenue comes to CHC. Maintenance and Operations to work on installing signs.</th>
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| Events:               | 1. Mike Strong reported on the schedule events for the Shakeout.  
2. Use opportunity to update personal information on Web advisor.  
3. Whitney suggested a survey be sent out following the Shakeout to identify opportunities for improvement.  
Whitney will send Mike Strong the instructions to update personal information. |
| Safety Plan Reviews:  | 1. Committee finalized review of the CHC IIPP  
2. Next meeting: Review Hazardous Communications  
Mike Strong to remove Workman’s’ Compensation information and insert a link to HR’s website. Then forward coversheet for signatures. |
| CHC Safety Committee Website: | 1. Update member list  
Mike Strong reported that the Safety Committee website has been updated. |
| New Business          | Larry Cook reported recent accident where a custodian pricked his finger on sharp improperly disposed. Committee suggested management install a sign above trash can in public restrooms “NO Sharps-Bio-hazardous Sharps disposal available in the Health and Wellness Center.” |
| Adjournment           | Next Meeting scheduled December 10th, 2012 at 1:00pm (November Holiday) |
| **Mission Statement** | The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment. |
| **Vision Statement**  | The vision of Crafton Hills College is to be the premier community college for public safety and health services careers. |
| **Institutional Values** | Our institutional values are creativity, inclusiveness, excellence, and learning. |
| environment. | and transfer preparation. | centeredness. |