<table>
<thead>
<tr>
<th>TOPIC</th>
<th>DISCUSSION</th>
<th>FURTHER ACTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approval of minutes from 1/14/13</td>
<td>Approved by consensus</td>
<td></td>
</tr>
<tr>
<td>Co-Chair Report (Chair)</td>
<td>None</td>
<td>No report</td>
</tr>
<tr>
<td>District Police Report (Police):</td>
<td>Police reported the emergency prep manager will need to be reposted. Stickers for the flipcharts are being procured by Pierre. Whitney reported that Sgt. Tamayo will be performing active shooter/lockdown training in April.</td>
<td>Mike to discuss the CHS smoking area with the Crafton Council.</td>
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<tr>
<td>Smoking Policy (Police)</td>
<td>Police reported that students are found to be “mostly compliant.” Mike will discuss the CHS smoking area with the Crafton Council.</td>
<td>Mike to discuss the CHS smoking area with the Crafton Council.</td>
</tr>
<tr>
<td>Workplace Injuries Report &amp; follow up:</td>
<td>Whitney reported on the WC injury report. Trend is less injuries this year than last year. No minor injuries to report. Sharps containers – install signage in bathrooms that states dispose of sharps properly if assistance is required, contact Police at 3275.</td>
<td>Mike to procure signage for restrooms</td>
</tr>
<tr>
<td>Student Injury Report (HWC)</td>
<td>HWC stated there were no student injuries to report.</td>
<td></td>
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### Events:
- **April Emergency Prep Month:**
  - Evacuation? Safety scavenger Hunt; give aways; Zombie apocalypse? Safety fair?
  
- **12/10/12 discussion:**
  - Evac chair training will be held 1x/3 years for M&O and offered annually for employees/bldg. captains.
  - April evacuation drill will be held at 10:10am and 7:10pm.
  - The committee discussed the EMS students providing awareness and orientation to personal emergency kits during the drill at the evac sites.
  - The Zombie Apocalypse will occur 9-11am and 5-8pm.
  - The committee would like local fire to be involved in the drill again.
  - The committee suggested the building captain bags include a “job aid” for the captains.
  
- **Larry will discuss with Simplex what level of alarms would be available/appropriate during the drill.**
- **Mike to review night staffing level to make sure all buildings are covered by a building captain.**
- **Rose will check on the availability of the Zombies during the desired times.**
- **Robin will check on the availability of EMS students for the drill.**
- **Mike and Whitney to check on availability of Cal Fire to participate in the event.**
- **Mike to work on “job aid” for the building captain bags.**

### Safety Plan Review and Approvals:
- **Review Safety Plan Schedule**
- **HazComm Complete (review changes and determine if re-train is necessary)**

**Mike reported that he and Whitney are working on BBP plan.**

### New Business:
- **Safety Training Schedule**
- **OE1 EMS – Safety concerns**
  - (exposed sharps, access to/condition of pharmaceutical donations, sorting of donations in a safe manner)

**Lockdown training is scheduled 4/11 and 4/26, 9-11am in LRC 226.**

**Mike and Whitney are working with EMS to develop protocols (SOP’s) for sensitive tasks. Mike reported that Mike, June, and Whitney met with the EMS department last Thursday.**

**Mike and Whitney to have lockdown training posted on the CHC website and send out an email notification.**

### Adjournment
Next Meeting scheduled March 11, 2013 at 1:00pm

### Mission Statement
The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.

### Vision Statement
The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.

### Institutional Values
Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.