# Crafton Hills College
## Environmental Health and Safety Committee
### Minutes

**Members (Absent***):
- Rosemarie Hansen (Co-Chair)
- Mike Strong (Co-Chair)
- *Dan Sullivan (Public Safety Faculty)
- Judy Giacona (HWC Faculty)
- *Crystal (Student)
- Larry Cook (Facilities Management)
- *Rick Hogrefe (Management)
- Tina Gimple (Classified)

**TOPIC** | **DISCUSSION** | **FURTHER ACTION**
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Approval of minutes from 4/14/14 | None | Approved

**Co-Chair Report (Chair)**
- Accreditation Standard IIIB review
  - Reviewed. Rose suggested all acronyms be spelled out.

**M&O Safety Projects Report (Facilities):**
- PAC Generator update
  - SWAAC findings have been completed except for attaching file cabinets to the wall. Larry will progress as needed.
  - Health and Safety in café, cabinet to be attached to wall, work order done.
  - Tile is coming up, not necessarily a trip hazard. Freezer in front of pull station, Marty will fix. Carpet being replaced during the summer to reduce trip hazard.
  - PAC exhaust fan working properly.
  - Generator, indoor air quality test by Whitney. No discernable odors detected. No indoor air quality issues pending.
  - Elevator’s inspected and corrected for smoke alarms. Permits forthcoming.

**District Police Report (Police):**
- ICS Org Chart
  - Laura Whitehead is updating the ICS org chart for district. Finalizing training and updating
| **Safety Issue Log**  
| - Review Log | Pedestrian issue on campus drive. Lot M will have a nature trail for pedestrian traffic from the lot to the CDC. Has handrails and rattlesnake signage. |
| **Workplace Injuries Report & follow up:**  
| - Workman’s Comp Injury Report (Human Resources/EH&S)  
| - Minor injury report (non-workman’s comp) (EH&S) | More injuries have occurred this year than last year. Report on WC Injury summary report. One injury on campus since last meeting. Provide more training that is applicable to areas.  
| - GHS is progressing nicely and is ongoing. Heat illness training is currently being done.  
| - Rose reported that District Safety Committee asked for trends in types of injuries. The only trend is that there is no trend. | Additional training for staff. |
| **Student Injury Report (HWC)** | None |
| **Safety Training and Events:**  
| - Zombie apocalypse in April 22, 2014 (4:30-7:30) (Debrief—After Action Report)  
| - Great Shakeout October 16, 2014 at 10:16am  
| - Table Top Exercise | Zombie apocalypse was effective in handing out information.  
| - Evacuation Drill: After action report was reviewed by Laura Whitehead. The drill occurred in the evening. Actions included the following:  
| - Evening building captains needed.  
| - Blackboard connect, template for likely scenarios.  
| - Contacts from Yucaipa High swim teams and other community orgs.  
| - Notification to Omni-trans.  
| - Marque updates, building captains for all sites,  
| - Table at club rush in the fall. PDC presentations for in-service. | |
| **Safety Inspection Report**  
| - Status of self-inspections  
| - Faculty Office Inspection Results  
| - HMI Report  
| - SWACC | No report. |
| **Safety Plan Review and Approvals:**  
| - Safety Plan Schedule/Consolidation of Plans | IIPP in process. Haz Comm is next. Training on changes will be reviewed and presented in the | Mike to review with President’s Cabinet. |
future—perhaps on inservice day in the fall.

<table>
<thead>
<tr>
<th>Old Business:</th>
<th>Committee approved the draft of the letter to the administration regarding pharm donations.</th>
<th>Mike to forward to VP and Dean for action.</th>
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<tbody>
<tr>
<td>• OE1 EMS Pharm Donations</td>
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<table>
<thead>
<tr>
<th>New Business:</th>
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<td>• Committee Evaluations</td>
<td>Distributed and collected.</td>
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| Adjournment                       | Next Meeting scheduled September 9, 2014 at 1:00pm                                               |                                                                                             |

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<tr>
<th><strong>Mission Statement</strong></th>
<th><strong>Vision Statement</strong></th>
<th><strong>Institutional Values</strong></th>
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<tbody>
<tr>
<td>The mission of Crafton Hills College is to advance the education and success of students in a quality learning environment.</td>
<td>The vision of Crafton Hills College is to be the premier community college for public safety and health services careers and transfer preparation.</td>
<td>Our institutional values are creativity, inclusiveness, excellence, and learning-centeredness.</td>
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