DISTRICT SITES SAFETY COMMITTEE MEETING
AGENDA July 27, 2011
2:00PM – 3:00PM District Admin. Offices - HR/Conference Room #1

Committee Members:
Colleen Leon - Annex
Mary Bender – ATTC
Jeremiah McFarland – HR/DS
Ben Gamboa – FS/DS
Noemi Elizalde – FS/DS
Cheryl Burge – HR/DS
Steve Sutorus – FS/DS
Whitney Fields – EH&S

I. Introductions and Welcome

II. New Business

   - Review District Site - Monthly Safety Inspection Checklist
   - District Site Emergency Supply/Equipment Location Summary Review
   - Request for September Site Agenda Items
   - Review Site Safety Rep. Responsibilities Summary
   - GE Surge Protector Update
   - Reporting Facilities Concerns Refresher
   - Reporting Site Safety Hazards Concerns Refresher (Site Rep./Online)
   - Site Chemical Inventory/MSDS Refresher
   - Safety Topic of the Month Review – Back Safety August 2011

III. Agenda Items Continued To 09/16/11 Meeting

   - Select DS/Safety Committee Chair/Co-Chair
   - Approve Meeting Minutes – July 2011
   - Safety Committee Organization Training Video/Hand-outs
   - Select District Site Emergency Evacuation Dates/Evacuation Map Update
   - Review Accident Trends July-Sept. 2011
   - Emergency Notification Update
   - District Hazard Mitigation Plan Update
   - District Emergency Operations Plan Update
   - District Lock-down Refresher Training 2011
   - Injury Illness Prevention Program (IIPP) Review
   - Safety Flash – Modification To Building Materials Review
   - District Sites – Weather Mats

IV. Roundtable

   - Annex
   - ATTC/PDC
   - Human Resources
   - Fiscal Services
   - Facilities
   - Environmental Health & Safety

V. Upcoming Training

   - Keenan Training Online Resource Review

VI. Injury/Incident Review

   - Pending 09/16 Meeting

Action Items

Next Meeting Date: September 16, 2011