Memorandum of Understanding
By And Between
San Bernardino Community College District
And
California School Employees Association and its
San Bernardino CCD Chapter #291

Use of Oracle Financial Reporting System
July 11, 2019

Terms and Conditions: This Memorandum of Understanding is entered into by and between the San Bernardino Community College District (hereinafter, "District") and the California School Employees Association, and its Chapter #291, (hereinafter "Association"), collectively referred to as “the Parties”.

All Bargaining unit members shall be provided training during Professional Development days and the New Employee Orientation when initially hired by the District, or as needed.

The intent and purpose of the Oracle system is to ensure the success of the transition from Financial 2000 and the District’s goal of becoming financially independent.

The Parties agree that a grace period of two (2) years will be implemented so that all operational errors can be resolved. During this period, no members will be disciplined for any audit exemptions created using Oracle.

No unit member will be evaluated for the use of Oracle during the two (2) years grace period.

The District shall work with fiscal services on identifying additional sources of help to support the campus departments and District Support Services. All work will related to Oracle will be sent to the appropriate areas. The District will work with CSEA on creating appropriate training workshop for classified workers this will be on going for the 2-year grace period and coordinated with Professional Development. Training workshops will start no later than November 2019.

No data in the Oracle reporting system shall be permissible in the disciplinary process or means for disciplinary action.

The Parties agree to readdress this MOU no later than July 1st 2021.

This memorandum of understanding and subject matter shall be subject to the grievance process within the bargaining agreement Article 18: Grievance Procedure.

This agreement is subject to the procedures required by CSEA Policy 610.

For the District
Kristina Hannon, SBCCCD Executive Director, Human Resources

For CSEA

Kevin Palkki, President CSEA #291

Fermin Ramirez, Team Member

Ginger Shelnutt, Team Member

Stacy Garcia, Team Member

David Stevenson, Team Member

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