

Rank	Project Title	Description of <u>Internal</u> Projects	Est. Completion	Duration	Cost	Sponsor
1	Enterprise Resource Planning (ERP) implementation	The District is going through a process to gain financial independence. A major part of this process is to move off County of San Bernardino Schools systems such as Financial 2000 and EPICS to our own Fiscal and HR ERP. Towards that end, the District has decided to go with Oracle for the Finance module and ADP for HR/Payroll. TESS is tasked with project managing this implementation as well as programming the necessary interfaces between Oracle/ADP to our various internal systems. There will also be a data warehouse implementation as well that ties in various data sources into a central system.	July 2018	24 months	Time and materials	Yvette Tram/Jose Torres
2	Data Warehouse implementation	This project is to implement a district-wide data warehouse that researchers from both colleges and district can utilize to create dashboards, reports and other tools that aide in informed decisions. This project entails integrating data from various sources such as our student information system and our fiscal enterprise resource system.	August 2018	500 Hours	Time and effort	Keith Wurtz, James Smith, Jeremiah Gilbert, Jose Torres/Andy Chang
3	Chart of Account (ERP)	<p>With the implementation of the District's new ERP system there have been district wide changes that need to be reflected in Colleague. The District has chosen to change the Chart of Account string to be more in line with the State's numbering schema found in the California Community Colleges Taxonomy of Programs.</p> <p>Currently the colleges create contracts for their hourly and overload faculty that are printed out and sent to payroll. If the system is not updated with the new Account numbers, then they will be wrong on the contracts. Also the changes to the string schema should also be reflected in enrollment fees, financial aid awards, scholarships and sponsorships.</p>	June 2018	100 hours	Time and Materials	Yvette Tram/Jose Torres
4	SLO Cloud Service Area Outcomes	The purpose of this project is to update SLO Cloud to accommodate the entry of data and information related to program-level outcomes of service areas such as EOPS, maintenance, Library, etc...This is necessary for the 2016 follow-up report o ACCJC stating that a newly implemented	April 2018	240 hours		Keith Wurtz/Wei Zhou

		cloud tool to accommodate service area outcomes was underway. The colleges wish to be able to demonstrate the use of the tool for their Midterm Report to the commission. Currently there is no common repository for SAOs and every service area's process is different. The process for SAOs is not transparent to the college as a whole.				
5	BOG Eligibility between campuses	<p>To comply with Title 5 regulations, the District must implement a process to identify students within the district who fail to meet the academic and progress standards for BOGFW and Priority Registration eligibility. This request is made pursuant to the California Code of Regulations, Section 58621(a)(1) - Loss of Eligibility, which states:</p> <p>"Districts shall adopt policies providing that a student who is otherwise eligible for a Board of Governors (BOG) Fee Waiver shall become ineligible if the student is placed on academic or progress probation, as defined in section 55031(a) or (b), or any combination thereof for two consecutive primary terms "to determine if the student should be disqualified for BOGFW and Priority Registration at the two colleges. The district does not currently have a way to automatically remove BOGFW/Priority Registration eligibility based on the student's probationary status.</p> <p>Currently, the district is out of compliance with Title 5 regulations.</p>	April 2018	900	Time and Materials	Joe Cabrales/Rebecca Warren-Marlatt and Ricky Shabazz
6	Preferred Names on Rosters/Canvas/Starfish	<p>Currently faculty rosters list only students' legal names which often times in the case of transgender students, does not match their gender identity. By having faculty call students by these names, i.e. attendance or during the first days of classes, transgender students have to make the choice if they respond or not, potentially forcing a "coming out" they were not ready to make and therefore making themselves vulnerable to their peers' comments and judgements.</p> <p>A recent Dear Colleague letter from the DOE states, "Under Title IX, a school must treat students consistent with their gender identity even if their education records or identification documents indicate a different sex. The</p>	May 2018	100 hours	Time and materials	Rebecca Warren-Marlatt/Scott Thayer

		<p>Departments have resolved Title IX investigations with agreements committing that school staff and contractors will use pronouns and names consistent with a transgender student's gender identity. (http://www2.ed.gov/about/offices/list/ocr/letters/colleague-201605-title-ix-transgender.pdf).</p> <p>Our colleges must adopt processes that promote inclusivity and that communicate acceptance to every student</p>				
7	To Be Announced (TBA) hours in online schedules	<p>The issue with the appearance of TBA hours in the schedule. Specifically, in the XSCH report, and irregularly Webadvisor and eSchedule, total TBA hours (get divided by the number of weeks the class is offered) and appear as weekly hours. This is misleading to students and is in violation of TBA requirements. We are expected to inform students of Total TBA hours they should expect to complete in order to successfully meet the class requirements.</p>	June, 2018	120 hours	Time and Materials	Kathy Bakhit/James Smith
8	Automatically Enroll from Waitlist	<p>Crafton Hills College did not meet its enrollment targets last year and has been exploring methods for increasing enrollments and making the process easier for students. One of the strategies, to help provide students with a more user friendly experience with wait lists, is the ability to have students automatically enrolled in a section when they are on the wait list for the section and a seat becomes available. Accordingly, when a seat becomes available, the first student on the wait list is automatically enrolled and an email is sent to the student</p>	TBD	50 hours	Time and materials	Keith Wurtz/Wei Zhou

Rank	Project Title	Description of <u>Vendor</u> Projects	Est. Completion	Duration	Cost	Sponsor
1	EPTDAS	This project request comes from CHC as they signed on to be a pilot college for the CCCCO's Education Planning and Degree audit initiative. This initiative creates a centralized platform that all 112 CCC's can eventually make use of that encompasses Degree Audit, Ed Planning, Early Alert and Connect.	June 2018	12-13 months (vendor and local staff time)	Either grant funded or locally funded by CHC/SBVC	Benjamin Mudgett/Rebecca Warren-Marlatt
2	District Website Redesign	The district website has not been updated with a new design in at least 7 years. The redesign will give the district website a new look, feel and features. Funds were identified for this through program review	TBD	200 hours		Jason Brady/Jeremy Sims
3	CourseLeaf	SBVC has an outdated process in regards to it's curriculum and catalog. Faculty enter their curriculum into CurricUNET after receiving approval from the Curriculum Committee and the Board of Trustees. A member of the office of Instruction then enters the data at the State Chancellor's office. The Schedule/Catalog specialist then takes what was board approved and manually enters this into the catalog which is currently a Word document. With the high number of proposals the Curriculum Committee reviews and approves each semester, items get lost in the work flow. SBVC is looking to procure/implement an Electronic Catalog, Curriculum and Scheduling management software system to help automate and streamline the workflow	TBD	120	\$19,200	James Smith/Dianna Rodriguez

Rank	Project Title	Description of NEW and Non-Addressed Projects	Est. Completion	Est. Duration	Est. Cost	Sponsor
0	SLOCloud enhancement – track at student level	In order to address Standard IB6 and improve student success by informing teaching, learning, and curriculum Crafton faculty have identified the following categories to disaggregate student learning outcomes data by: delivery mode (online, face-to-face, hybrid), section length (number of weeks, short-term), and section specific strategy (linked, compressed, SLA, LCs, etc.). All of this information is currently available in the SLO Cloud. However, faculty also identified the following: gender, ethnicity, and economically disadvantaged status. In order to be able to track outcomes by student demographics the SLO Cloud needs to be enhanced so that SLO results are tracked at the student level, not just at the section level, while at the same time providing the option to enter outcomes results at the section or the student level.	TBD		Time and Materials	Keith Wurtz/Wei Zhou
0	BankMobile migration	<p>The District’s financial aid disbursement vendor, Blackboard, has been acquired by Bank Mobile. Bank Mobile will provide comprehensive student refund/disbursement services to the District including:</p> <ul style="list-style-type: none"> a. Providing users access to a secure technology platform to select refund delivery preference b. handling exceptions such as refund reversals and stale check returns c. offering telephone and web-based customer services to all users d. distributing email and mobile notifications to users e. providing administrative support and reporting to the Institution f. providing an optional financial account to users g. providing the institution the ability to create a customized debit card which serves an institutional purpose and sending such debit card to all users 	TBD	4 months	Time and Materials or \$10,000	Tenille Alexander/Larry Strong

		Our current “problem” is ensuring our Colleague system is configured to handle the new business processes resulting from the Bank Mobile acquisition of Blackboard				
0	Processing Scholarship Checks via Colleague	Process scholarship checks in the same (or in a similar) manner as Federal and State grants. Colleague is already setup to disburse grant and refund checks. Need to explore how we could add scholarship check disbursements to a list of check disbursements already being handled through Datatel	TBD	120 hours		Noemi Elizade/Jose Torres