



Tel: (909) 466-5600 | Fax: (909) 466-5610  
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May 16, 2023

**VIA ELECTRONIC MAIL**

[tguevara@sbccd.edu](mailto:tguevara@sbccd.edu)

Tiffany Guevara  
Associate Director, Human Resources & Police Services  
San Bernardino Community College District  
550 E. Hospitality Lane, Suite 200  
San Bernardino, CA 92408

***RE: Sunshine Letter for Successor Contract- San Bernardino Community College POA***

Dear Ms. Guevara,

Pursuant to Article 24, Section 24.1, the SBCCDPOA wishes to open meet and confer sessions where it will present its initial proposals. As such, you will find the items we wish to discuss during negotiations. Please note items may be added or deleted as negotiations progress.

**Sunshine List**

**Article 6 – Hours of Work and Overtime:**

- Section 6.2.1 – **Workweek**

**Article 7 – Pay and Allowances:**

- Section 7.1 – **Rate of Pay**
- Section 7.3.1.1 – **Bilingual Premium**
- Section 7.3.2.1 – **Bi-literate Premium**

**Article 12 – Holidays:**

- Section 12.2 – **Holiday Compensation**

**Article 14 – Leaves:**

- Section 14.4.8 – **Sick leave**

**Article 19 – Vacations:**

- Section 19.3 – **Vacation Accrual**
- Section 19.4 – **Vacation Accrual Formula**

**Upland Office**  
123 E. 9<sup>th</sup> Street, Ste 318  
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**Main Office**  
6848 Magnolia Ave. Ste. 200  
Riverside, CA 92506

**Canyon Lake Office**  
31570 Railroad Canyon Rd. Ste 200,  
Canyon Lake, CA 92587

*Send Correspondence to this Address*

Tiffany Guevara – Sunshine Letter

May 16, 2023

Page 2

Please acknowledge receipt of this request and notify the SBCCDPOA of tentative dates for meet and confer. If you should have any questions, please feel free to contact me at [tiffany@castilloharper.com](mailto:tiffany@castilloharper.com).

Thank you in advance for your courtesy and consideration in this matter.

Sincerely,  
CASTILLO HARPER, APC

*Tiffany Moran*  
Tiffany Moran

cc: SBCCDPOA